

Beach Mosquito Control District
Regular Board Meeting
April 10, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:02 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Dean, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Michelle Buell, all present.

Approval of Minutes. Commissioner Dean presented the minutes of the March 13th, 2023, meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit.

Old Business.

- A. Commissioner's Duties/Bio on Website- Commissioner Smith clarified that he was not entirely concerned with the bio part for the website, but more concerned with the District having a section on its website that outlines exactly what the duties of the commissioners are. It was discussed that the description of duties includes information describing the involvement of Florida Statutes in the decisions that are made concerning the District. Attorney Myers stated that it also be outlined that the District is a single purpose District. Commissioner Smith is going to modify the description and it will be brought back to the next board meeting for review.
- B. Metrics for Chicken Facility- Director Clauson presented a contractor questionnaire that Cale Madden designed to send out to possible contractors. Attorney Myers states that with the price of the construction of the chicken house that we are not required to competitively bid but we need to send the contractor questionnaire to as many contractors as possible. Director Clauson will meet with Cale to move forward with this process.

- C. Resolution for Public Notice County Website- Attorney Myers stated that new Florida Statutes now allows for any public notices to be published to a new County website as long as the District could deem it being more cost efficient than using the newspaper for advertisement. The stipulations of using the County website for public notices is that the District has a link to the website on its homepage, as well as the District advertising it's intention of moving to the County website in the newspaper and giving the citizens the ability to join our registry to have notices to be emailed or mailed to them. A resolution was presented to authorize the publication of District notices on a publicly accessible website as an alternative to newspaper publication. Commissioner Couch made a motion to approve the resolution. Commissioner Smith seconded. The motion passed unanimously.
- D. Update on Technician Positions- Director Clauson stated that he also advertised the available positions on Indeed. He stated that he did receive one applicant for the surveillance position from a student at Mississippi State University, who will have her bachelor's degree at the end of May. Director Clauson stated that he has scheduled an interview with the applicant on April 29th. Director Clauson also stated that if the applicant is offered the job and accepts it, due to her skills and education, he would like the ability to start her on a higher step than step one. Discussion ensued about the District's entire pay scale being evaluated in the future. Commissioner Smith and Commissioner Couch agreed to give Director Clauson flexibility to start the applicant at a higher step if she is offered the job.

Attorney Report.

No report.

Director report.

- A. Calendar Review- April 3rd and 4th Cindy will be at Breakfast Point Elementary. April 5th Cindy will be doing an event at Aaron Bessant Park. The board meeting is on April 10th. April 11th-12th the District is hosting its annual training workshop. April 12th- Leading Edge will be giving a Drone demonstration at the District. April 17th there is a Beach Commerce Park Association meeting that James will attend via phone.

April 18th-20th Cindy will be at West Bay Elementary. April 19th-20th James will be out. April 26th Bay Solutions will be at the District for harassment training. April 29th James will be interviewing Alyson for the surveillance position. May 3rd is Thunder Beach. The board meeting is on May 8th. May 15th-17th James is attending Washington Days. May 16th James is attending a virtual FCCMC meeting. May 17th is Kyle's 11 years work anniversary. May 23rd is Michelle's 4 years work anniversary. May 29th is Memorial Day. The board meeting is on June 12th.

- B. Operations Updates- Mosquitoes are low due to little rain and dry conditions. Chicken seroconversions are very few. Service requests are very few.

New business.

- A. Records Destruction Approval- Director Clauson stated that there are two storage totes in the resource room that are pass their retention period and need to be destroyed. Office Manager Michelle will fill out the records disposition form that is required and make sure it is properly recorded in our annual records management compliance statement.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:45 pm.



John Smith, Chairman



Larry Couch, Treasurer



Joyce Dean, Secretary

Resolution 23-03

A RESOLUTION OF THE BEACH MOSQUITO CONTROL DISTRICT, AUTHORIZING PUBLICATION OF DISTRICT NOTICES ON A PUBLICLY ACCESSIBLE WEBSITE AS AN ALTERNATIVE TO NEWSPAPER PUBLICATION; DIRECTING ANNUAL NOTICE BY NEWSPAPER PUBLICATION OF ALTERNATIVE MEANS OF RECEIVING DISTRICT NOTICES; PROVIDING FOR MAINTENANCE OF A REGISTRY OF PERSONS DESIRING RECEIPT OF DISTRICT NOTICES BY FIRST CLASS MAIL OR EMAIL; DIRECTING THAT A LINK TO THE NOTICE WEBSITE BE CONSPICUOUSLY POSTED ON THE DISTRICT'S WEBSITE; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

WHEREAS, Section 50.0311, Florida Statute, authorizes the use of publicly accessible websites hosted by counties as an alternative means of publishing notices and advertisements otherwise required to be published in newspapers of general circulation; and

WHEREAS, Bay County has designated a private website accessible via the internet for purpose of publication of legal notices and advertisements; and

WHEREAS, the cost of publishing legally required advertisements and public notices on Bay County's publicly accessible website is anticipated to be considerably less than the cost of publishing advertisements and public notices in a newspaper; and

WHEREAS, residents within the District have sufficient access to the Internet (by broadband service as defined in 364.02 or through other means), such that publication of District notices on Bay County's publicly accessible website will not unreasonably restrict public access; and

WHEREAS, the Board of Commissioners of the Beach Mosquito Control District finds and determines that the Internet publication of District notices and advertisements is in the public interest;

NOW Therefore be it resolved by the Board of Commissioners of the Beach Mosquito Control District, that:

1. Legally required advertisements and public notices of the District may be published on <https://publicnoticesbaycountyfl.gov>, the County's publicly accessible website for public notices, in lieu of and as an alternative to publication in a newspaper.

2. The appropriate officers of the District shall provide notice at least once a year in a newspaper of general circulation indicating that property owners and residents may receive legally required advertisements and public notices from the governmental agency by first-class mail or e-mail.
3. The District shall maintain a registry of those persons who have requested in writing that they receive legally required advertisements and public notices from the governmental agency by first-class mail or email.
4. A link to the District's advertisements and public notices which are published on <https://publicnoticesbaycountyfl.gov> shall be conspicuously placed on the District's homepage www.pcbeachmosquito.org.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 10th day of April, 2023.

BEACH MOSQUITO CONTROL DISTRICT

By: _____

John Smith
John Smith, Chairman

ATTEST:

Joyce Dean

Joyce Dean, Secretary