

**Beach Mosquito Control District  
Regular Board Meeting  
April 12, 2021**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Smith, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Lauren Dee, all present.

Approval of Minutes. Commissioner Dean presented the minutes of the March 8, 2021 meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total tax revenue received since last meeting. Commissioner Smith mentioned that the District had received almost all of the expected revenue from the Property Appraisers projection. Reviewed the P&L. Budget amendments will be completed to move some money from one account to another. Director Clauson stated once the meeting between Stephanie at FDACS and Lauren took place to review the forms, the amendments would be complete for the Commissioners to approve. Commissioner Smith stated the Financial should be filed for audit.

Old Business.

- A. FMCA Update – Last board meeting went fairly well. FMCA is still dealing with some counties not wanting to pay the Government Sustaining Dues. Karen Crawford, Executive Director of FMCA, suggested to allow those counties to watch the operations this year for FMCA and gain comfort of how things are going so maybe next year they will join FMCA again. Legislative committee is currently meeting, and they should be finished up around April 16.
- B. Personnel Manual Revision – Changes suggested in the March meeting have been made. After Lauren, James, and Amy proofread the final draft a copy will be sent to all the Commissioners. It will be ready for the Commissioners to adopt it at the May board meeting.

- C. FASD Update – Went to Tallahassee for the FASD meeting. The meeting had some very informational topics. One was over the governing board – Director Clauson is planning to order some of the flyers from that for the Commissioners to read. Another topic covered protecting the District’s assets from fraud. This includes ACH and check fraud. Due to the information given at the meeting, Director Clauson touched base with Sophia from Hancock Whitney Bank and got some information of steps the District can do to protect our bank from fraudulent activity. FASD Annual meeting June 14<sup>th</sup> – 17<sup>th</sup>. Director Clauson suggested moving the June board meeting to the 21<sup>st</sup>.

Attorney Report. Amy agreed to review the employee manual before it went out to the Commissioners.

Director report.

- A. Calendar Review – Cindy spoke to the Rotary Club on April 5<sup>th</sup>; she received a very nice email thanking her for her time. Have some FMCA meetings coming up. Director Clauson has surgery on his knee April 14<sup>th</sup> but anticipates being back to work by Monday April 19<sup>th</sup>. Fishing rodeo is at Frank Brown Park on April 17<sup>th</sup>. Florida Mosquito Control Awareness week is April 18 – April 24. MapVision meeting coming up on the 21<sup>st</sup>. Director Clauson feels like the new MapVision will be live by May sometime. Rudy’s 3-day meeting in May has been canceled. The 23<sup>rd</sup> Annual Washington Conference is still going to be held virtually from May 10 – May 14. FCCOMC is having a virtual meeting May 18<sup>th</sup>. FMCA meeting June 9<sup>th</sup> at Manatee County. FASD meeting in Orlando June 14 – June 17. Mike will be attending Bio of Vector Borne Disease in Moscow, Idaho from June 21 – June 25.
- B. Operations and COVID Update – Traps were just recently put back out. A few mosquitos are out, but they are not really biting. We have only had a few service requests – mostly to have fish placed in pools. With all the rain we recently received, we may see an uptick in service requests. Trucks are all ready to go. No new COVID cases with the staff. When Director Clauson returned from his vacation, he received a rapid test, and his results were negative. We are still using precautionary measures at the office and encouraging anyone that feels ill to stay home and get tested. Employees just went through Anti-Harassment and

Discrimination Training provided by Legal Counsel Myer's office. Director Clauson thanked Amy for helping coordinate the training for the District employees. The training was very beneficial.

New business.

- A. Florida Mosquito Awareness Week – April 18 – April 24 – On April 22<sup>nd</sup>, the Sheriff's Department will be flying their helicopter over and we will be doing an interview with Channel 7 on the morning show. Cindy will be doing a piece of the interview for educational purposes. We will also be highlighting the cooperation between the District and the Sheriff's Department's aviation team during the times of High Rip Tide in the gulf.
- B. Pilot Position – Larry is retiring from the Sheriff's Department effective April 30<sup>th</sup>. He wants to stay on with the District at least through the end of the year until the District is able to get a new pilot hired and trained. Larry recommended a pilot (Wade) that flies with him at the Sheriff's Department. Wade meets the qualifications needed for the District and has experience with flying with night vision goggles. Director Clauson will be meeting with Wade soon. The new pilot will be part-time just as Larry is now.

**Any other announcements:**

There being no other business or announcements, the meeting was adjourned at 5:46 pm.

  
Larry Couch, Chairman

  
John Smith, Treasurer

  
Joyce Dean, Secretary