

**Beach Mosquito Control District
Regular Board Meeting
April 18, 2022**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Smith, Director James Clauson, Legal Counsel Amy Myers, and Office Manager Lauren Dee, all present.

Approval of Minutes. Commissioner Dean presented the minutes of the March 14th, 2022, meetings moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since last meeting of almost \$69,000. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

Old Business.

- A. Surplus Items – We received 1 bid for the surplus list that was sent to FDACS. The bid was from Washington County Board of County Commissioners. It was a \$600 bid for one of the spray units. Commissioner Smith made a motion to accept the bid. Commissioner Dean seconded. The motion passed unanimously. The other two spray units, the 4-wheeler, and enclosed trailer will be offered to other local government entities soon per Director Clauson.
- B. 6th Annual Workshop Recap – Director Clauson received lots of good reviews on the critique sheets. Director Clauson wanted to note the appreciation of all the work by all staff members that went into making the workshop possible. Director Clauson and lots of attendees are looking forward to another successful meeting next year.
- C. Pilot Position Update – The most recent candidate declined the job, but he put Director Clauson in contact with another prospective candidate. The prospective candidate is separating from the Armed Forces in August and he and his family already own a home in Panama City. Director Clauson will be coordinating an interview soon with the prospective

candidate. Brad will be coming over to help conduct the interview. Director Clauson noted the vacant Operations Technician position that needs to be filled, especially with the expansion that is happening rapidly. Director Clauson will be advertising the position with FMCA, Gulf Coast State College, and Florida State University.

Attorney Report. No report.

Director report.

- A. Calendar Review – April 12th and 13th was the workshop. April 14th ADAPCO conducted A-1 Mister training to our staff on the new A-1 Mister. April 18th will be the Board Meeting. Cindy is in schools on April 19th and 20th. Thursday MapVision meetings are still ongoing. May 3rd will be the Open House in conjunction with the FCCOMC meeting that will be held here at the District. May 9th will be the Board Meeting. May 17th and 18th will be the Washington Days in DC. Memorial Day is May 30th. Board meeting is currently scheduled for June 13th, but the date conflicts with the annual FASD meeting. Proposal to change the meeting date is under new business.
- B. Operations and COVID Updates – Mosquitoes counts have been light. The guys are walking ditches and breaking up beaver dams when they find them. No new COVID cases within staff or their families.

New business.

- A. Larvicide Purchase – The material we are needing to purchase is for the A-1 Mister it is Vectobac and Vectolex from ADAPCO. Commissioner Smith made a motion to approve the Vectobac and Vectolex purchase from ADAPCO (parent company AZELIS). Commissioner Dean seconded. The motion passed unanimously.
- B. June Board Meeting (Change date to 6th or 20th) – Due to a scheduling conflict between the original June board meeting and the annual FASD meeting, Director Clauson requested the meeting date be changed to either June 6th or June 20th. After some discussion, the best date to hold the meeting would be June 6th. Director Clauson stated he would advertise the meeting change according to the Sunshine Law.
- C. Open House – Director Clauson provided a quote from Catering by Bob for the Board to look over for the open house. The original quote was for

50 people, but it was determined a better number to prepare for would be 100. The open house will happen on May 3rd. Discussion on the timeline of events for the day happened at this point. The Board was in favor of paying for the catering for the open house. The discussion took a turn from the open house to drone footage and Commissioner Smith recommended that the District look in to obtaining some drone footage and using it from a PR/Education perspective on Social Media. Director Clauson agreed and stated he would investigate some avenues to make it happen.

- D. Auto Clave Purchase - The auto clave sterilized the lab equipment. The quotes received were both on the State of Florida approved contracts list. The quotes were for a 23" capacity and a 26" capacity. The only difference in the two auto claves is the size/capacity and a small price difference. Mike would prefer the larger of the two. Commissioner Smith inquired if we had the correct plumbing, and Director Clauson noted that these units were self-contained and required no additional plumbing. Commissioner Smith made a motion to approve the auto clave purchase in the amount of \$6,402 for the 26" capacity auto clave. Commissioner Dean seconded. The motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:40pm.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary