

Beach Mosquito Control District
Regular Board Meeting
August 8, 2022

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Director James Clauson, Legal Counsel Amy Myers, and Office Manager Lauren Dee, all present. Scott Clemmons from The Clemmons Company was also present. Commissioner Dean was absent.

Approval of Minutes. Commissioner Couch presented the minutes of the July 11th, 2022, meetings moved that they be accepted as presented. Commissioner Smith made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since last meeting. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

The Chair then asked to have New Business Item A, Insurance Presentation, considered at this time to save Scott from waiting until the conclusion of the other business items. There being no objections, he gave the floor to Scott.

Old Business.

- A. FY 21-22 Budget (COLA Adjustment) – In the last meeting it was requested to re-work the adjustment chart to bring each employee closer to the median rate. The new proposal presented to the Commissioners was: 7% for grades 1 and 2, 5.5% for grade 3, 5% for grades 4 and 5, and 3% for grade 6. The average increase over all grades was 6.2%. Commissioner Smith made a motion to approve the COLA as presented and the increase being retroactive back to July 11, 2022. Commissioner Couch seconded. The motion passed unanimously.

Attorney Report.

- A. Discussion of HR Topics – In the July meeting the Commissioners requested Amy to research the employee manual section over filling

vacancies within the District. She confirmed that the employee handbook seems to require that all vacancies will be posted internally and externally. Amy recommended that the District should follow the policy and notice the vacancy now. Some discussion ensued around the topic. The plan moving forward was to move Kaylyn to Interim Entomologist, re-advertise the position vacancy, and follow a more formal interview process before a final selection is made. Some other topics Amy noticed upon reviewing the manual was the section on dispute resolution. She proposed a revision of an alternative dispute resolution process other than binding Arbitration. Amy will be helping add some informal processes for the board to adopt at the later time.

Director report.

- A. Calendar Review – August 8th is the board meeting. August 11th Cindy will be at the blood drive. August 22nd is the anticipated start date for our new pilot Andrew and Mike with Isolair will be here that day. September 5th is Labor Day. 1st Budget hearing will be September 7th. Regular board meeting and final budget hearing will be September 12th. September 13th is a FCCOMC in Lee County. Scout Ranger days will be on September 17th. SOVE meeting will be held from September 19th to September 23rd. Emily and Kaylyn will be going to an ID class from October 3rd to October 7th. James and Andrew will be going to meet with BELL October 5th and 6th. October 8th is the Pirate Parade. Board meeting will be October 10th. Thunder Beach starts October 19th.
- B. Operations and COVID Updates – Mosquitoes have been very light. We have had numerous seroconversions, so the Department of Health may issue an advisory in the near future. We have not found any positive mosquito pools during testing. We are doing some ULV spraying and will continue ULV spraying over the next couple of weeks. No new COVID cases.

New business.

- A. Insurance Presentation – Scott Clemmons from The Clemmons Company presented the new rates to the Commissioners. The health insurance is rising roughly 6% per month, the short-term and long-term disability and life insurance are all seeing a slight increase as well. Scott noted no

increase in the dental or Teladoc coverage. A discussion ensued about the health plan. Commissioner Smith made a motion that the health insurance and new rates be accepted. Commissioner Couch seconded. The motion passed unanimously.

- B. Truck Replacement - The A1 mister is currently in a 2-wheel drive truck. Director Clauson would like to surplus that truck (#218) and replace larvicide truck #220 with a new truck. Once we get the new truck, we would move the A1 mister to truck #220 because it is 4-wheel drive. Lee worked on a quote for a new one. Commissioner Smith made a motion to approve the purchase of a new F-150 extended cab 4-wheel drive with a purchase price of less than \$36,000. Commissioner Couch seconded. The motion passed unanimously.
- C. Chemical (Larvicide) Purchase - Director Clauson presented an invoice for the purchase of P35 for board approval. Commissioner Smith made a motion to approve the purchase of P35 and Altosid for \$9,850.80. Commissioner Couch seconded. The motion passed unanimously.
- D. Chicken Coop - Director Clauson presented to the board the idea of starting the process for a permanent chicken coop. Amy will be looking at the statutes governing the bidding process and start working on the beginning stages of the process.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:05pm.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary