

Beach Mosquito Control District
Regular Board Meeting
December 11, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Dean, Legal Counsel Amy Myers, Director James Clauson, Office Manager Michelle Buell, Pilot Andrew Lewis, Entomologist Kaylyn Pearce, and Matt Hawley from Anderson Construction were all present.

Approval of Minutes. Commissioner Dean presented the minutes of the November 6th, 2023, meeting moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit. Director Clauson mentioned checking into higher interest rates or CDs at the Hancock Whitney bank to receive more interest on the District's money, it will be revisited at the next board meeting.

Old Business.

- A. Chicken House Update- This agenda item was moved up to allow Matt Hawley to leave after he was finished. Matt Hawley presented the commissioners with a preliminary overview of the drawings for the chicken house and stated that depending on the value engineering that was agreed upon, the cost could range from \$380,000 to \$475,000. Director Clauson and Matt Hawley are going to meet to go over the value engineering plans and Matt will attend the next board meeting to present a final price.
- B. Surplus Truck- Director Clauson stated that the Surplus Truck was posted to FDACS and received no offers. The next step is to advertise it to other local government entities on the Bay County public notice website and if it does not receive any offers then the truck will be advertised to the general public.

- C. Strategic Plan- Director Clauson presented his first draft of a strategic plan for the District. Commissioner Smith also presented three drafts that were produced from the Google Bard artificial intelligence engine. Discussion ensued about what should be included with the Strategic Plan and if it should be updated yearly. Director Clauson is going to overlook the drafts presented as well as including goals for the Aerial program per Attorney Myers suggestion and ask the staff their ideas for the goals that should be included. The strategic plan will be revisited at the next board meeting.
- D. Pilot Position- Pilot Andrew Lewis was in attendance to discuss the final decision regarding whether he could shorten his hours from 40 to 30 hours a week while being able to keep his full-time benefits. Attorney Myers stated that the pilot position was specialized, and the Commissioners could vote to make the Pilot position an exempt position and allow Andrew to be salary, that way the policy would not affect all the other employees. Attorney Myers also suggested that the requirements for a full-time employee needed to be checked with all the insurance providers. Director Clauson stated that the 30 hours requested by Andrew were within the requirements of all the Insurance providers. Director Clauson stated that Andrew's schedule will be adjusted to keep him from working over 30 hours. After some discussion, the commissioners agreed to allow Andrew to become an exempt employee as well as allowing him to keep his current annual salary, which would require him to be moved from Grade 5 to Grade 6 on the step plan to accommodate for less hours being worked. Commissioner Couch made a motion to approve the proposal presented by Andrew and to update the employee manual to state that the pilot position will be an exempt position. Commissioner Dean seconded. The motion passed unanimously.
- E. Surveillance Update- Entomologist Kaylyn Pearce gave an overview of the surveillance department as well as going over the monthly reports with the Commissioners. Commissioner Smith and Kaylyn spoke at length about the new heat maps that were included in the monthly reports and how Commissioner Smith thought it would be a good idea to include one that showed the historical data for just the trap site itself. Commissioner Smith also suggested that Kaylyn speak with someone

from Manatee County to get ideas on how to create this kind of heat map. Kaylyn stated that when the season begins again the lab department will begin bottle bioassays and continue efficacy tests.

Attorney Report.

Attorney Myers discussed the new legislation and how it may negatively affect special districts. She stated that she would be following the new legislation closely.

Director report.

- A. Calendar Review –The Christmas parade was on December 9th. The board meeting is December 11th. The District will be closed December 18th- January 1st. January 2nd Monday crew returns to work followed by the Tuesday crew returning on the 3rd. The board meeting is January 8th. James and Drew are attending the Fly In January 9th-11th. James is attending the Mosquito Vector Control Association of California conference January 22nd-25th. January 27th is the Mardi Gras Parade. DODD short courses in Gainesville are January 29th- February 2nd. The board meeting is on February 12th. James will be out February 21st-22nd. February 26th- March 1st James will be attending HAI.
- B. Operations Updates– Mosquitoes are low due to little rain and dry conditions. There are no chicken seroconversions and very few service requests.

New business.

- A. Election of Board Offices 2024- Commissioner Couch made a motion for Commissioner Dean to retain her seat for secretary and for Commissioner Smith and Commissioner Couch to rotate chairs, making Commissioner Smith the new treasurer and Commissioner Couch to be the chairman in 2024. Commissioner Dean seconded. The motion passed unanimously.

At this time Commissioner Couch made a motion to approve the cost of the Methoprene chemical purchase from Leading Edge and Verseris. Commissioner Dean seconded. The motion passed unanimously. Commissioner Couch made a motion to approve the cost of Insurance

from Florida Municipal Insurance Trust. Commissioner Dean Seconded. The motion passed unanimously. Commissioner Couch also made a motion to approve the helicopter insurance cost from Gallagher for both helicopters. Commissioner Dean seconded. The motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:31 pm.



John Smith, Chairman



Larry Couch, Treasurer



Joyce Dean, Secretary