

BEACH MOSQUITO CONTROL DISTRICT

REGULAR BOARD MEETING

MONDAY, JULY 8, 2019 5:00 PM

The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order by Chairman Couch at 5:00 PM on July 8, 2019. Present were Commissioners Couch and Caldwell along with Director Clauson, Legal Counsel Myers and Terri Thornton. Chairman Couch first officially welcomed Terri to the Mosquito Control District.

Approval of Minutes.

Legal Counsel Myers presented the May and June minutes with several changes noted. There was discussion on the April minutes and it was decided that April minutes had been approved previously. Chairman Couch made a motion to approve the June minutes with a correction being made and Caldwell seconded. The motion was passed unanimously.

Financial Report.

The financial report was presented by Treasurer Caldwell. The total Tax Revenue is \$53,160.04 with miscellaneous receipts all totaling \$56,549.66. Treasurer Caldwell had questions concerning the interest on the account. Director Clauson stated that having \$4.6 million in the bank was not anticipated. Chairman Couch stated we have 92.9% of the monies in which is just shy of total collections of \$292,072.19. The Chairman stated he feels the remainder should be coming sometime in August. The Chairman recommended the financial report be filed for audit.

Old Buisness.

New Headquarters Update. Billy Perry is out of town and will not be able to come in to give an update. Caleb is coming in at some point. Director Clauson gave an update on the project. The siding and roof are up on the admin building and studs and walls are going up on the admin building, the siding and half the roofs are on the shop and the hanger and the door came in for the hanger. They are moving along. The next meeting on the site and survey is scheduled for the 23rd. Legal Counsel Myers questioned the length of the extension from the FAA for the helipad. The Director stated that is all finished. He stated that he received an email from Alice Lambert from the state who had a conversation with Larry who said the site isn't completed but the helipad is and she misinterpreted the completion of the helipad. So she told Larry he needed to reapply. The Director stated he had a conversation with Ms. Lambert telling her that the helipad is complete and also sent her pictures and she is taking care of things on her end at the State of Florida level. As far as FAA is concerned we are complete. When Ms. Lambert

completes her administrative procedures, everything should be complete. Legal Counsel Myers asked if there is any procedure that needed to be done to decommission our existing site. The Director stated it is included. As far as the FAA and the State of Florida, we should be good with the helipad. It's coming along and is encouraging. Whether it is complete in September, October or November, I don't know said the Director. Legal Counsel stated she had been over to the Conservation Park recently and said it looks good. Director Clauson stated it will really be nice when the landscape is finished. He stated he sent her an email about the contract from Bay Landscape. His question is whether there should be another contract for taking care of the plants for 1 year. Contracts for the grounds and maintenance needs to be reviewed and a decision made on it.

A decision on the sale of the property being listed with Beachy Beach or Counts Realty was discussed and the decision was approved to use Counts. Chairman Couch started the discussion pertaining to the adjacent properties buying our property and the percentage of commission to the broker. He does not feel that a commission would be right when it has been discussed previously with the adjacent properties.

The Budget needs to be in to FDACS in Tallahassee by July 15th. The Director discussed the changes being made to the budget. The Chairman recommended that one of the Technicians be granted a raise since he makes less than he could make at Burger King, McDonald's or Walmart. The technicians have to complete test and have to be certified. It was agreed that this tech would be granted a raise effective immediately. The director said he would make an adjustment to the budget before sending it in.

Capital Outlay Items. The director gave an update. The new headquarters building may not be completed until November and we anticipate our existing facility being sold by then. Lee suggested we need another fork lift. \$30,000 won't get a new one but we can trade in for a newer one. A1 blower is a mister we use for misting larvaciding and adultciting. A helicopter would be a future purchase of which a million dollars budgeted for a newer one. The lot on the south side of our Commerce Park property would be a great buffer for a half million. London Fogger is a sprayer needed to replace the ULV machines. The price of the fogger was discussed. The future for helicopter repairs are usually around eighty thousand. That and the contingency of future Capital Outlay come to approximately five million, reducing by three million from our current budget.

Chairman Couch questioned whether chemicals were being ordered. The Director stated he would rather not transport a lot of chemicals to the new property and if needed they can be ordered and delivered in a timely manner. The Chairman made a motion to approve the tentative budget for October 2019 thru the 30th of September 2020. The motioned was

seconded by Caldwell and approved unanimously.

Caleb gave a report on the new building. He stated a November time frame is expected for completion. There was a general discussion of the project.

Calendar Reviews.

On July 3rd Director Clauson met with Glen Laflamme about the furniture for new building and that is moving forward. 10th & 24th of July are Movies and More at Camp Helen. July 31st is the First Responders lunch. August 12th we have Board Meeting, school starts the 12th, Cindy starts back in the schools 13th, 14th & 15th. Cindy will be in school the week of the 19th of August. Director Clauson will be on vacation 14th – 15th and Jury Duty on the 26th of August.

New Business.

Discussion was made of the new budget and the millage rate for property appraiser, Dan Sowell's office. August 12th is the next board meeting. First budget hearing will be first week of September and final budget hearing will be the same day as the September 9th board meeting. The Tuesday before is the first tentative public hearing. After discussion of the millage rate, the chairman made a motion to stick with last years millage rate, and Caldwell seconded. Motion passed unanimously with a millage rate of 0.5450.

Last item is the TRIM. Dan Sowell's office sent out the last page along with the DR420 form to calculate millage. This process is part of the TRIM process, 1st budget hearing and then 2nd budget hearing and then the packet goes to Department of Revenue in Tallahassee.

The meeting was adjourned at 5:46 p.m.


Larry Couch, Chairman


Joyce Dean, Secretary


Brandon Caldwell, Treasurer