

Beach Mosquito Control District  
Regular Board Meeting  
Monday, January 20, 2020  
509 Griffin Boulevard, PCB  
5:00 P.M

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at the new Headquarters by Chairman Couch at 5:00pm on Monday, January 20, 2020, with all Commissioners present. The Director, Legal Counsel and a representative of the Engineer of Record were also present.

Approval of Minutes. Commissioner Dean presented the minutes of the December 20, 2020 and moved they be approved as submitted. Caldwell seconded. The motion passed unanimously.

Financial Report. Commissioner Caldwell presented the financial report. He noted the tax money already collected, and the professional services cost associated with it. There being no further discussion, the Chairman directed it be filed for audit.

Old Business.

- A. New Headquarters Update. The Engineer of Record reported that they had issued notice of substantial completion which stops the performance period. Currently, the project was in the punchlist phase, with less than 30 days to finish. He indicated that the Contractor had exceeded the performance period, and asked the Commissioners for guidance on how to handle and closeout the contract. After lengthy discussion regarding the District's options, the Engineer of Record was directed to work up a proposal to request installation of gutters and other tasks in lieu of immediately pursuing liquidated damages. The Director was directed to negotiate a fair and equitable resolution with the Contractor, and to initiate liquidated damages at the end of the performance period if necessary. Dean moved to forfeit liquidated damages for now, and to authorize the Director and Engineer of Record to pursue a change order and settlement in a like amount. Caldwell seconded. The motion pass unanimously.

B. Sale of old Headquarters. The Director reported that the old headquarters were officially sold, the Closing documents were in office for review, and that the proceeds from the sale were reflected on the financial statement. Myers reported that she had advised that Chairman Couch sign the conveyance documents on behalf of the District.

Attorney Report. No report.


Director Report.

- A. Calendar review. The Director presented the calendar of upcoming events, trainings, vacations and meetings of note for January, February and March. James presented. Break to fix cassette recording. He indicated Larry had been a hit with the helicopter at conferences, and almost everyone was heading to the Dodd courses in February.
- B. Operations Update. No report. The Director explained there had been no trapping because of the holiday closure and then the move. Reports will be available at the next board meeting. Lots of flies had been observed, but none of them biting.
- C. Office position. The Director reported that he had received about 15 applications and would start interviews this week. He said a majority of the applicants were in this area and had bookkeeping experience.

New Business.

Lot to the South. The Director reported he had called Graham & Company about purchasing the adjacent lot to the south of the new headquarters, and was told that St. Joe had taken all of their lots off the market but we could still make an offer. The Director asked for board direction, indicating that the lot would provide a buffer and the ability to grow the campus if needed for the future. The Board indicated they would have no problem with him starting the discussion with St. Joe.

There being no further business or announcements, the meeting was adjourned at 5:29 P.M.

  
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Larry Couch, Chairman

  
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Joyce Dean, Secretary



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Brandon Caldwell, Treasurer