

**Beach Mosquito Control District
Regular Board Meeting
January 17, 2022**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Lauren Dee, all present. Commissioner Dean was absent.

Approval of Minutes. Commissioner Couch presented the minutes of the December 13th, 2021, meetings moved that they be accepted as presented. Commissioner Smith made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since last meeting of just over \$1.5 million. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

Old Business.

- A. Estimates for Mulch – Director Clauson provided the Commissioners with three estimates for the shredded mulch.
- B. FMCA Fly-In Meeting – Flew the 505 over with the tank. Darrin from South Walton took the booms over with him. Director Clauson gave a presentation on the 505 and people at the Fly-In had great interest in the information on the 505.
- C. COVID Administrative Leave (Revisit) – We had 3 employees out last week with COVID related illness and the need has arisen to revisit the COVID administrative leave. The policy needs to be revisited. Director Clauson stated to possibly offer 40 hours per year since CDC guidelines have now changed and allow people to come back to work after 5 days. Discussion ensued between the Commissioners and Director Clauson about a new policy. Commissioner Smith made a motion to adopt a new COVID Administrative Leave policy. Each year in January everyone is allotted 40 hours of administrative COVID leave, the leave is not to be carried from year to year. It can be taken throughout the year when the

need arises, but if it is not used by December 31, it will expire. Commissioner Couch seconded. Motion passed unanimously.

Attorney Report. No report. Amy requested contact information for Danny Hood so she could send the letter Director Clauson requested she send. Lauren will be giving her the information she needs for her to mail the letter.

Director report.

- A. Calendar Review – FCCOMC wants to hold their annual meeting here on May 3rd. Director Clauson feels that may be a good day to do the Open House. MapVision project meetings are still happening every Thursday. Mike is having a Beacons (a group of Academia and mosquito control professionals that focus on invasive species – they are supported by a federal grant) meeting at the District Office January 24th. Jessica from FDACS will be here January 25th for an assessment. January 26th FASD is having a legislative meeting in Tallahassee. DODD is January 31st-February 3rd. Mardi Gras parade is scheduled for February 12th. Board meeting is February 14th. AMCA will be in Jacksonville from February 28th-March 4th. March 7th to March 10th is the HAI meeting in Dallas. Board meeting will be March 14th. Cindy will be at Patronis on March 21st. The meeting at Anastasia MCD will be March 29th to March 31st.
- B. Operations and COVID Updates – Mosquitoes counts have been really light. The guys are walking ditches and breaking up beaver dams when they find them. We have had three employees out that either tested positive for COVID or their spouses tested positive.

New business.

- A. Mosquito Technician to Attend AMCA/FMCA Meetings – Director Clauson requested that the Commissioners start allowing technicians to attend AMCA and FMCA meetings each year. Choosing the attendee will be based on seniority. Director Clauson feels that this will be a benefit for the technicians to experience the meeting. For the AMCA meeting, the FMCA is accepting volunteers to help with various activities and Director Clauson submitted Kyle's name and the FMCA approved him as a volunteer. FMCA will pay for his registration to AMCA and his hotel accommodations. Director Clauson feels this will be an extra opportunity

that the District can provide to the employees. The Commissioners were in agreement that this will be a great opportunity.

- B. Per Diem Update – The current per diem rates have been in effect for many years. After some research, it was determined that we were under the standard rates. Most of the other mosquito control districts either use the GSA (U.S. General Services Administration) website or IRS website for their rates. Director Clauson informed the Commissioners of some of the rates in Florida according to the GSA website. Commissioner Smith made a motion that the District change the per diem rates to reflect the rates listed on the U.S. General Service Administration website based on the destination and if the specific destination is not listed, the rates will reflect the standard rates for that state. Commissioner Couch seconded. The motion passed unanimously.
- C. Budget Amendment 2022-01 – Budget amendment 2022-01 in the amount of \$68,600.00 was presented to the board. The funds were moved from Capital Outlay into several other expense accounts. Commissioner Smith made a motion to approve the budget amendment. Commissioner Couch seconded. The motion passed unanimously.

Any other announcements:


There being no other business or announcements, the meeting was adjourned at 5:36pm.



Larry Couch, Chairman



Joyce Dean, Secretary



John Smith, Treasurer