

Beach Mosquito Control District  
Regular Board Meeting  
January 9, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Dean, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Michelle Buell, all present.

Approval of Minutes. Commissioner Dean presented the minutes of the December 5<sup>th</sup>, 2022, meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit.

Old Business.

- A. Clarify Intent of Carryover of Comp Time- Director James Clauson wanted to review the policy stated in the employee manual and clarify whether comp time carries over or if any accrual of comp time needs to be used in the same calendar year. It was recommended that the employee manual be updated to state that comp time will not carry over to a new calendar year and that any comp time accrued throughout the year will need to be used by the end of that year. The verbiage change to the employee manual will be revisited for approval at the next board meeting.

Attorney Report.

Attorney Myers reported that the County launched its Public Notice website. This would allow the District to post all notices on the website in lieu of posting them in the newspaper, with the addition of keeping a registry of taxpayers who would like a notice sent directly to them. Attorney Myers is

going to draw up a resolution for the District to move forward with the process of using the website.

#### Director report.

- A. Calendar Review– Employees return to work January 3<sup>rd</sup> (for the Monday crew) and January 4<sup>th</sup> (for the Tuesday crew). Board meeting is January 9<sup>th</sup>. James, Drew, and Commissioner Smith are attending the Fly-in on January 11<sup>th</sup>-13<sup>th</sup>. January 18<sup>th</sup> James is meeting with Cale Madden to discuss the chicken coop. Martin Luther King Holiday on January 16<sup>th</sup>. January 24<sup>th</sup> James is attending the Florida Council on Coordinating Mosquito Control meeting. The Dodd Short Courses begin January 30<sup>th</sup>-February 3<sup>rd</sup>. February 3<sup>rd</sup> is Lee's work anniversary of 20 years. February 4<sup>th</sup> is the Mardi Gras parade. Board meeting is February 13<sup>th</sup>. Cindy will be at Patronis Elementary school February 20<sup>th</sup>-21<sup>st</sup>. AMCA begins February 27<sup>th</sup>-March 3<sup>rd</sup>. March 5<sup>th</sup>-9<sup>th</sup> is the HAI expo. Board meeting is March 13<sup>th</sup>. March 13<sup>th</sup>-24<sup>th</sup> Kaylyn is attending the FMEL identification courses in Vero Beach. March 20<sup>th</sup>- 21<sup>st</sup> James is attending the Tallahassee days. March 28<sup>th</sup>- 30<sup>th</sup> James is attending Rudy's conference at Anastasia Mosquito Control. March 30<sup>th</sup> is Eddie's 18 years work anniversary.
- B. Operations and COVID Updates – We have no other COVID cases among employees. Mosquitoes are low due to little rain and dry conditions as well as the District being closed for two weeks. Chicken seroconversions are very few, the District will be replenishing it's sentinel flock soon. Service requests are very few. Kaylyn and Drew both passed their public health exams and are now certified.

#### New business.


- A. Payout of Retired Employee's Sick Leave– Mike Riles provided documentation to show retirement from FRS to receive a payout for the sick time he accrued during employment. We will have to do a budget amendment for the sick leave payout which will be approved at the next board meeting.

**Any other announcements:**

There being no other business or announcements, the meeting was adjourned at 5:27 pm.

  
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John Smith, Chairman

  
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Joyce Dean, Secretary

  
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Larry Couch, Treasurer