

Beach Mosquito Control District
Regular Board Meeting
July 11, 2022

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Smith, Director James Clauson, Legal Counsel Amy Myers, and Office Manager Lauren Dee, all present. Curtis Chastain and Amy Pfau from the auditing firm Tipton, Marler, Garner & Chastain were also present.

Approval of Minutes. Commissioner Dean presented the minutes of the May 9th, 2022, meetings moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since last meeting. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

The Chair then asked to have New Business Item A, Audit Presentation, considered at this time to save the auditors from waiting until the conclusion of the other business items. There being no objections, he gave the floor to the auditors.

Old Business.

- A. Pilot Position Update (Sheriff Department Helicopter Hangar Storage) – Andrew will be separating from the Army at the end of July or beginning of August. His anticipated start date with the District is mid-August. While Director Clauson was over at the Sheriff's Department hangar picking up some items, Ken Smiley asked if the Sheriff's Department could store a helicopter at the District's hangar while some renovation work was being done on their hangar. The renovations are projected to start sometime in the fall (November time frame) and last about four to six weeks. Director Clauson relayed that he would be sure the Sheriff's Department insurance would cover the aircraft should something happen while it was being stored at the District. Amy Myers interjected that through conversation

the District and the Sheriff's Department needed to be clear on insurance coverage and accessing the aircraft. The Commissioners were on board with Director Clauson talking more in depth with Ken Smiley on using the District's facilities.

- B. FY 22-23 Budget (FDACS July 15th) – Director Clauson and Lauren presented the budget; it was reviewed in detail. Discussion ensued over the tentative millage, which is noted down under New Business.
- C. FY 21-22 Budget (COLA Adjustment) – Director Clauson and Lauren presented some information on the rising inflation and proposed a mid-year COLA. A 5% is the recommended COLA. The most current inflation rate in the southern region (as of May 2022) is 9.2%. When the initial budget figures were passed in the September 2021 board meeting, the inflation rate in the southern region was around 5%. Within the last 10 months, inflation rates have almost doubled. After some discussion, Commissioner Smith had a proposal to adjust the grades separately so the amount per hour raise was closer from grade to grade. As the 5% across the board that was proposed gave some of the grades a significant dollar amount increase per hour. Commissioner Smith wanted to ensure the employees that were most affected by the rising cost, saw an equal raise. Commissioner Dean and Commissioner Couch agreed with Commissioner Smith. Lauren will work on a new proposal and present it at the August meeting. The new proposal will ensure the employees in the lower pay grades are getting a fair COLA in comparison with those in the higher grades.

Attorney Report. No report.

Director report.

- A. Calendar Review – Cindy is doing Movie and Smores at Camp Helen on July 14th. Cindy will be at Girls Inc on July 18th. Kaylyn starts on July 19th as the new Entomologist. Commissioner Smith inquired of Kaylyn's academic background and some discussion followed about her bachelor's degree (received from University of Florida) work experience with the District as a seasonal employee and other places such as USDA and FMEL. Commissioner Smith inquired if the position should have been posted to the public and other employees for legal purposes. A lengthy discussion ensued about filling the position. Amy noted that she

would research what the best approach would be moving forward and if the District policy was followed. FMCA Legislative Committee meeting is July 21st. MapVision meetings are still being held on Thursday mornings. The anticipated go-live date for MapVision is August 1st. Director Clauson will be off August 4th. August 8th is the board meeting. August 11th Cindy will be at the blood drive. August 15th is the anticipated start date for our new pilot Andrew. September 5th is Labor Day. 1st Budget hearing will be September 7th. Regular board meeting and final budget hearing will be September 12th. September 13th is a FCCOMC in Lee County. Scout Ranger days will be on September 17th (Andrew should be able to fly the helicopter for it). SOVE meeting will be held from September 19th to September 23rd.

- B. Operations and COVID Updates – Mosquitoes have been very light. We have done a little ULV spraying. It has been dry. The guys have been doing pretreatments. It appears COVID cases are on the rise. Eddie's wife and Michelle's entire family reported sickness.

New business.

- A. Audit Presentation – (This was presented directly after the Financial Report so Amy and Curtis could leave). Amy Pfau presented the audit report for fiscal year ended 9.30.2021 on behalf of Tipton, Marler, Garner & Chastain. She indicated they issued a clean, unqualified opinion of the financial statements. She drew attention to the total assets and liabilities, and total revenue and expenditures. She concluded by emphasizing one significant deficiency reported regarding the small size of the District's accounting staff. Amy and Director Clauson thanked Lauren for helping make this audit process run smoothly. There being no questions, the Commissioners thanked Ms. Pfau and Mr. Chastain for the summary.
- B. TRIM (Tentative Millage and 1st Budget Hearing Date) – Director Clauson and Lauren prepared some draft DR420's showing several millage rates. Those millage rates were .2500, .2200, and .2000 (all less than the roll back rate). The projected carryover amount is around \$5 million. A few capital outlay expenditures this fiscal year will be replacing at least 1 vehicle and building a permanent chicken coop here at the District. The Commissioners were all in agreement to use the millage rate of .2200 for the resolution in the first budget hearing coming up in September.

Moving forward, the millage rate can be lowered, but cannot exceed the .2200 figure that was reflected on the advertisement that was sent out to the property owners. The reduction will generate the revenue needed to ensure efficient operations and reduce the tax liability of the property owners in the District. When determining this figure, the Commissioners also ensured the District would be a good financial standing should a natural disaster strike the area. Commissioner Smith made a motion to set the tentative millage at .2200. Commissioner Dean seconded. The motion passed unanimously.

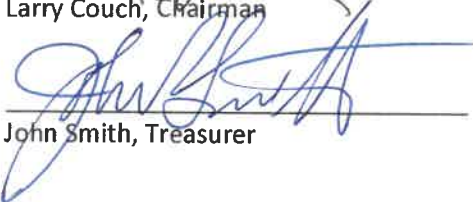
Director Clauson then presented some dates to the Commissioners for the first and final budget hearings. Some discussion ensued. Commissioner Dean made a motion to set first hearing on Wednesday, September 7th at 5:01pm and the final hearing on Monday, September 12th at 5:01pm. Commissioner Smith seconded. The motion passed unanimously.

- C. Open Bids on Surplus Items – Bid from Michelle for the 4-wheeler of \$600.00. Bid on trailer from Cody for \$1,800.00. Bid from Lee for the 4-wheeler of \$655.55. Bid from James for the 4-wheeler of \$550.00. Commissioner Smith made a motion to approve and accept the bid from Cody Vinson in the amount of \$1,800.00 for the enclosed trailer. Commissioner Dean seconded. The motion passed unanimously. Commissioner Dean made a motion to approve and accept the bid from Lee Duke in the amount of \$655.55 for the 4-wheeler. Commissioner Smith seconded. The motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:17pm.


Larry Couch, Chairman


John Smith, Treasurer


Joyce Dean, Secretary