

July 9th, 2018

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M. on July 9th, 2018. Couch requested that the roll be recorded, and noted that all commissioners, Director Clauson, Stacy Rausch from Mott MacDonald, and Laurell Young were present.

Approval of Minutes

Secretary Dean confirmed that everyone had received and reviewed the minutes from the June 11th, 2018 Board Meeting; and asked if there were any changes. Hearing none, she made a motion that the minutes be approved as submitted; Caldwell seconded, and the motion carried without dissent.

Financial Reports

Treasurer Caldwell referenced the financial reports and noted that we had received a total of \$110,464.66 since the last meeting; of which \$108,206.72 was from tax revenue and \$1,297.94 from miscellaneous receipts. Caldwell did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

Old Business

Couch then moved to Old Business and the new headquarters update. Ms. Rausch advised that there is a Pre-Construction meeting tomorrow at the District and going forward there will be monthly Construction meetings held the 4th Thursday of every month at 8:30 am; the Minutes of which will be provided to the Board at their next meeting. The commissioners then reviewed Resolution 18-02 to award the construction of the Administrative Building, Shop/Hangar Building and Chemical Shed to McInnis Builders, LLC, general contractors, at \$4,715,859.00, and authorize the District's Director to execute any documents on behalf of the District:

RESOLUTION 18-02: BE IT RESOLVED THAT THE APPROPRIATE OFFICERS OF THE DISTRICT ARE AUTHORIZED TO EXECUTE AND DELIVER ON BEHALF OF THE DISTRICT THAT AGREEMENT BETWEEN THE DISTRICT AND MCINNIS BUILDERS, LLC RELATING TO CONSTRUCTION OF THE NEW DISTRICT HEADQUARTERS SITE, IN THE BASIC AMOUNT OF FOUR MILLION, SEVEN HUNDRED FIFTEEN THOUSAND, EIGHT HUNDRED FIFTY NINE DOLLARS (\$4,715,859.00), IN SUBSTANTIALLY THE FORM ATTACHED AND PRESENTED TO THE COMMISSIONERS TODAY, WITH SUCH CHANGES, INSERTIONS OR OMISSIONS AS MAY BE APPROVED BY THE EXECUTIVE DIRECTOR AND WHOSE EXECUTION OF SUCH AGREEMENT SHALL BE CONCLUSIVE EVIDENCE OF SUCH APPROVAL.

Dean made a motion to approve as presented, Caldwell seconded and the motion passed unanimously.

Based on the projected expenses for the FY 2018-2019 budget, a millage rate of 0.5450 was used to calculate the projected local tax revenue of \$4,686,621.00; this is a 39.89% increase over the roll-back rate of 0.3896. Dean made a motion that the budget to be sent to FDACS be approved as submitted; Caldwell seconded, and the motion carried without dissent.

Attorney's Report

Director Clauson contacted Attorney Myers and no new updates were provided.

Director's Report

Clauson began his report by reviewing the calendar of events scheduled for July, August and September 2018. The Detailed Work Plan Budget is due to FDACS by July 15th. Cindy has event with Julie McConnell from the local IFAS branch on the July 18th at the library. The Director and Mike will be attending the Florida Entomological Society annual meeting in St. Augustine, FL July 23rd through the 25th. There is an event at Girls Inc. PCB on August 8th. The commissioners had no additional comments or concerns with any of the remaining dates and activities planned. The Director provided an update on the human West Nile Virus case confirmed by the Health Department; it was found through testing of a blood donation and the person was asymptomatic. The area was hand fogged the afternoon we were notified of the case and then sprayed with a truck the following morning. Clauson then gave his Operations Report referring to the June 2018 activity reports compiled by Summers and Riles. We have been spraying with the trucks and we may utilize the helicopter in the upcoming week(s).

New Business

Director Clauson presented the Board with various millage rates and the expected tax revenue for each; a millage rate of 0.5450 will fund the cost of construction and the yearly operational costs. Couch commented that the difference in tax revenue generated by a millage rate of 0.4900 (with a 25.77% increase over the roll-back rate) and the proposed 0.5450 (with a 39.89% increase over the roll-back rate) is only \$473,231.00; and wouldn't the sale proceeds, approx. \$500,000.00, for the District's current headquarters and the expected tax revenue from a 0.4900 millage rate meet the FY 18-19 budget needs? It was discussed whether the sale proceeds would be realized in FY 18-19 or FY 19-20 because with the projected construction timeline of 360 days, the sale proceeds would need to be received in FY 18-19 to meet the current budget demands. Couch then proposed that the sale proceeds, expected in FY 19-20, be used to restart the District's savings for fund future capital outlay expenses (i.e. helicopter repairs and/or purchase, chicken coop and pole barn construction, etc.). Then over the upcoming years, we can begin a gradual reduction in the millage rate as the budget allows. Clauson requested that the 1st Budget Hearing be held on September 4th and the Final Budget Hearing on the 10th, with the final budget hearing being advertised on either Friday the 7th or Saturday the 8th.

He requested approval from the board to purchase 3-30 gallon drums of Dibrom for \$19,269.00. Dean made a motion to approve the Dibrom purchase not to exceed \$20,000.00; Caldwell seconded, and the motion carried without dissent.

He also requested approval from the board to purchase 4-55 gallon drums of Evoluer 30-30 for \$14,080.00. Dean made a motion to approve the Evoluer 30-30 purchase not to exceed \$20,000.00; Caldwell seconded, and the motion carried without dissent.

Announcements

There were no announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 5:35 PM.



Larry Couch, Chairman



Joyce Dean, Secretary



Brandon Caldwell, Treasurer


RESOLUTION 18-02

BE IT RESOLVED that the appropriate Officers of the District are authorized to execute and deliver on behalf of the City that Agreement between the City and McInnis Builders, LLC relating to construction of the new District Headquarters site, in the basic amount of Four Million, Seven Hundred Fifteen Thousand, Eight Hundred Fifty Nine Dollars (\$4,715,859.00), in substantially the form attached and presented to the Commissioners today, with such changes, insertions or omissions as may be approved by the Executive Director and whose execution of such Agreement shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 9TH day of July, 2018.

BEACH MOSQUITO CONTROL DISTRICT



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary