

Beach Mosquito Control District
Regular Board Meeting
May 8, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Legal Counsel Amy Myers, Director James Clauson, Office Manager Michelle Buell, and Cale Madden with Mott Macdonald were all present. Commissioner Dean was absent.

Approval of Minutes. Commissioner Smith presented the minutes of the April 10th, 2023, meeting and moved that they be accepted as presented. Commissioner Couch made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit.

Old Business.

- A. Commissioner's Duties/Bio on Website- Commissioner Smith presented three drafts that he prepared for descriptions on the Commissioner's duties. Discussion ensued and Commissioner Smith and Commissioner Couch agreed to go with the Bard reviewed draft of the Commissioner's duties to be added to the website.
- B. Metrics for Chicken Facility- Cale Madden presented three possible candidates for contractors to build the chicken coop and stated that they have filled out the first initial matrix forms that were required. Cale stated that it would be a good idea to call the references of the three contractors and then schedule interviews for the District to be able to pick a final contractor. Director Clauson will be calling the references of the three contractors and interviews for all the candidates will be scheduled for the next board meeting.
- C. Update on Technician Positions- Director Clauson stated that he offered the surveillance technician position to Alyson Strom who he interviewed on April 29th. He believes she will be a good fit for the District and her

anticipated start date is May 22nd. This will allow her time to graduate and relocate here to Florida. The larvicide technician position has still not had many applicants, Director Clauson stated that he has reposted it on the FMCA website in hopes that we will receive applicants soon.

Attorney Report.

No report.

Director report.

- A. Calendar Review–James had a board meeting for FMCA May 2nd. May 3rd starts Thunder Beach. The board meeting is on May 8th. May 15th-17th James is attending Washington Days but is going down early on May 13th. May 16th James is attending a virtual FCCMC meeting. May 17th is Kyle's 11 years work anniversary. May 22nd is Alyson's start date. May 23rd is Michelle's 4 years work anniversary. May 24th Michelle will be out. May 29th is Memorial Day. May 30th- June 1st Cindy will be out. June 1st there is a MapVision meeting. June 8th the Aaron Bessant Concert series begins and will be every Thursday through August 10th. The board meeting is on June 12th. June 12th-June 14st and June 19th-21st Cindy will be working at Frank Brown Park for a day camp. July 10th is the Board meeting. July 11th and 18th Cindy will be working at Frank Brown Park for a day camp.
- B. Operations Updates– Mosquitoes are low due to little rain and dry conditions. Chicken seroconversions are very few. Service requests are very few. The technicians are out larviciding, and the helicopter has larvicided twice.

New business.

- A. July Board Meeting Date Change Request- Director Clauson has requested the board meeting for July 10th to be moved to July 17th. The Commissioners agreed to move the date, and the date change will be advertised on the new public notice website.
- B. Budget FY 23-24- Director Clauson presented a first look at the budget for the fiscal year 2023-2024. There were not any significant changes made to the budget at this time besides increasing the helicopter insurance by \$20,000 and decreasing the capital outlay to \$150,000 in anticipation of the chicken coop not costing more than that. Director

Clauson also presented three possible COLA raises as well as the consumer price index report for the Commissioner's to look over. Commissioner Smith requested that the District check into what the other entities are doing for COLA raises.

- C. DropVision Microscope Purchase- Director Clauson requested the purchase of a new DropVision microscope costing \$7,000. The Leica model microscope is for doing droplet tests on the larvicide trucks as well as the helicopter. Commissioner Smith and Commissioner Couch both approved the purchase of the Leica scope for \$7,000.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:59 pm.



John Smith, Chairman



Larry Couch, Treasurer



Joyce Dean, Secretary