

Beach Mosquito Control District
Regular Board Meeting
November 6, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Dean, Legal Counsel Amy Myers, Director James Clauson, Office Manager Michelle Buell, and Pilot Andrew Lewis were all present.

Approval of Minutes. Commissioner Dean presented the minutes of the October 9th, 2023, meeting moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit. Director Clauson mentioned the possibility of closing our state account with the bank since we no longer receive state funding.

Old Business.

- A. TRIM Compliance Letter- Director Clauson stated that the District received its TRIM compliance letter with no issues noted.
- B. Strategic Plan- Director Clauson stated that he was still working on the strategic plan and anticipates being finished with it by the December board meeting.

Attorney Report.

No Report.

Director report.

- A. Calendar Review –The board meeting is November 6th. November 6th & 7th Cindy will be at Patronis Elementary. Veterans Day holiday is November 11th it will be observed on the 9th and 10th for the employees. FMCA meeting is November 13th-November 16th. Cops and Kids is on November 18th. Thanksgiving holidays are November 24th and 25th. The

filming of Beach Mosquito Control's infomercial will be November 29th. The Christmas parade is on December 9th. The board meeting is December 11th. The District will be closed December 18th- January 1st. The adoption of another admin day for this year's holiday break was requested by Employees to avoid having to use an additional ten hours of leave time because of the way the holiday falls on the calendar this year. Commissioner Dean made a motion to adopt an additional admin day for the Christmas and New Year's holidays this year. Commissioner Couch seconded. The motion passed unanimously. January 2nd Monday crew returns to work followed by the Tuesday crew returning on the 3rd. The board meeting is January 8th. James and Drew are attending the Fly In January 9th-11th. James is attending the Mosquito Vector Control Association of California conference January 22nd-25th. January 27th is the Mardi Gras Parade. DODD short courses in Gainesville are January 29th- February 2nd.

- B. Operations Updates- Mosquitoes are low due to little rain and dry conditions. There have been a few service requests, mostly pools. Chicken seroconversions are slowing down as well. Commissioner Smith commented on the addition of a heat map to the monthly reports and how good it was, he stated he would like to see one on the historical data of the trap sites.

New business.

- A. Admin Day for Holiday Break – This was discussed during the calendar review.
- B. Pilot's Hours- Pilot Andrew Lewis discussed the possibility of making an exception to the District's policy and allowing him to work only 30 hours while still receiving full time benefits as well as the same annual salary he is currently making. Commissioner Smith stated that he would like something written out to review this request. Attorney Myers stated she would like to review the District's current policy to see if this request can be carried out. It will be revisited at the next board meeting. Director Clauson also discussed the possibility of making an additional contribution in a separate retirement plan for Andrew for being special risk.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:36pm.



John Smith, Chairman



Joyce Dear, Secretary



Larry Couch, Treasurer