

Beach Mosquito Control District
Regular Board Meeting
November 7, 2022

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Legal Counsel Amy Myers, Director James Clauson, Interim Office Manager, Michelle Buell, and Cale Madden with Mott Macdonald, all present. Commissioner Dean was absent.

Approval of Minutes. Commissioner Couch presented the minutes of the October 10th, 2022, meeting moved that they be accepted as presented. Commissioner Smith made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

Old Business.

- A. Alternative Dispute Resolution Procedure- Was reviewed by commissioners and Commissioner Smith suggested that it included a table of organization for jobs and their supervisory duties. It will be voted on in the December board meeting when Commissioner Dean is present and has a chance to look over the procedure.
- B. Office Manager Position Update- Director Clauson discussed his plans to move forward with posting the job announcement and beginning interviews in December. He anticipates having the position filled by January.

Attorney Report.

No Report

Director report.

- A. Calendar Review –November 4th, Cindy was at the University Academy to talk about mosquito control. Board meeting is November 7th. Veterans Day holiday is November 11th. Cops and Kids is on November 12th. FMCA meeting is November 14th-November 17th as well as an OPPAGA meeting. Thanksgiving holidays are November 24th and 25th. November 29th TAW is doing an inspection of the District’s generator. Blood drive December 2nd at Arnold High School. Board meeting is December 5th. The Christmas parade is December 10th. Our office closure this year begins on December 19th and the employees return to work January 3rd (for the Monday crew) and January 4th (for the Tuesday crew). Board meeting is January 9th. James and Drew are attending the Fly-in on January 11th. The Dodd Short Courses begin January 30th.
- B. Operations and COVID Updates – We have no other COVID cases among employees. Mosquitoes are low due to little rain and dry conditions. Chicken seroconversions are slowing down as well. Service requests are very few.

New business.

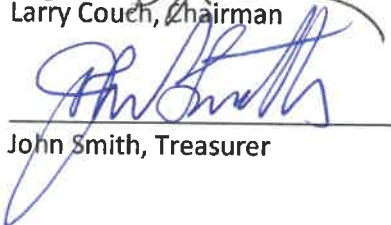
- A. Budget Amendment 2023-01– Michelle discussed the budget amendment. The amendment shifted money from the contingency line item into personal services, personal services benefits, and repairs and maintenance. Commissioner Smith made a motion to approve the budget amendment of \$20,000. Commissioner Couch seconded. The motion passed unanimously.
- B. Mott Macdonald, Cale Madden: Chicken Facility- Cale joined the board meeting to discuss the options the District had with continuing the process of building the chicken coop. Cale discussed that the District’s cheapest and most flexible option was to do a design build where the District presents the design and performance requirements it wants to the contractors. It was decided that the District would go with the design build. Once Cale brings back his proposal and scope of work that would be required for him to assist the District with this project, the Board will make a final decision.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:45pm.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary