

Beach Mosquito Control District  
Regular Board Meeting  
October 9, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Legal Counsel Amy Myers, Director James Clauson, and Office Manager, Michelle Buell, were all present. Commissioner Dean was absent.

Approval of Minutes. Commissioner Couch presented the minutes of the September 6<sup>th</sup> and 11<sup>th</sup>, 2023 meetings moved that they be accepted as presented. Commissioner Couch made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit.

Old Business.

- A. TRIM Complete- Director Clauson stated that the Truth in Millage process has been completed and the TRIM package has been mailed to the Department of Revenue. We are still waiting for the compliance letter.
- B. Raise Adjustment-Director Clauson recommended that for the COLA raise to coincide with the fiscal year that we make it effective for October 1<sup>st</sup> instead of November 1<sup>st</sup> that was approved at the last board meeting. Commissioner Couch made a motion to approve the effective date of the COLA raise to be October 1<sup>st</sup> through September 30<sup>th</sup> of next year. Commissioner Smith seconded. The motion passed unanimously. Director Clauson also discussed the approved raise for Eddie Summers. Director Clauson suggested that in order to keep Eddie's base pay on the step plan that the District uses, that he be given a step increase in lieu of the \$1.00 an hour raise that was previously discussed. The step increase will raise Eddie's base pay by 0.94 cents. This will also allow Eddie to have an increase in his base pay that he would receive a COLA raise on as well. Commissioner Couch made a motion to approve a step increase for Eddie

in lieu of the \$1.00 per hour that was previously approved. Commissioner Smith seconded. The motion passed unanimously.

- C. Strategic Plan- Director Clauson stated that he was still working on the strategic plan and anticipates being finished with it by the next board meeting.

#### Attorney Report.

No Report.

#### Director report.

- A. Calendar Review –Pirate’s Parade October 7<sup>th</sup> was canceled due to the Helicopter being at Coastal. The board meeting is October 9<sup>th</sup>. October 10<sup>th</sup> -11<sup>th</sup> James and Drew were going to fly out to East Flagler but postponed due to weather. October 14<sup>th</sup> and October 21<sup>st</sup> is Camp Helen’s pumpkin patch. October 17<sup>th</sup> & 19<sup>th</sup> Cindy will be at Hutchinson Beach Elementary. October 21<sup>st</sup>- 29<sup>th</sup> James will be in China for a Conference. Fishing Rodeo is October 28<sup>th</sup> at Frank Brown Park. October 30<sup>th</sup>-31<sup>st</sup> Cindy will be at Hutchinson Beach Elementary School. The board meeting is November 6<sup>th</sup>. November 6<sup>th</sup> & 7<sup>th</sup> Cindy will be at Patronis Elementary. Veterans Day holiday is November 11<sup>th</sup> it will be observed on the 9<sup>th</sup> and 10<sup>th</sup> for the employees. FMCA meeting is November 13<sup>th</sup>-November 16<sup>th</sup>. Cops and Kids is on November 18<sup>th</sup>. Thanksgiving holidays are November 24<sup>th</sup> and 25<sup>th</sup>. The Christmas parade is on December 9<sup>th</sup>. The board meeting is December 11<sup>th</sup>. The District will be closed December 18<sup>th</sup>- January 1<sup>st</sup>.
- B. Operations Updates– Mosquitoes are low due to little rain and dry conditions. Chicken seroconversions are slowing down as well. Service requests are very few. The technicians are out larviciding. Eddie has completed one WALs treatment with the A1 mister and will be doing another one soon. We have done a field trial of SR-20 altosid product and are currently monitoring the results.

#### New business.

- A. Surplus of Truck #218- With the arrival of the new truck, Director Clauson asked to formally declare truck #218 as surplus so the District could go through the process of selling it. It is a 2007 F-250 with around

61,000 miles on it. Commissioner Couch made a motion to declare truck #218 as surplus. Commissioner Smith seconded. The motion passed unanimously.

- B. Budget Amendment 2023-05 –Director Clauson discussed the budget amendment. The amendment shifted money from the contingency line item into promotional activities. This will be the last budget amendment for FY 2022-2023. Commissioner Couch made a motion to approve the budget amendment of \$2,500. Commissioner Smith seconded. The motion passed unanimously.

**Any other announcements:**

There being no other business or announcements, the meeting was adjourned at 5:17pm.



John Smith, Chairman



Joyce Dean, Secretary



Larry Couch, Treasurer