

Beach Mosquito Control District
First Budget Hearing Board Meeting
September 9, 2020

Call to Order and Roll Call. The first budget hearing for Fiscal Year 2020-2021 of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:01 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Caldwell, Director James Clauson, and Office Manager Lauren Dee, all present in person.

Discussion Items. Commissioner Couch began the meeting by announcing the items for discussion, the first being the proposed millage rate for Fiscal Year 2020-2021 of 0.3500, which is a decrease of 28% over the current year rate of 0.5450. Commissioner Couch then asked anyone in the public had any comments or questions regarding the proposed millage rate. Hearing none, he moved on to the second item for discussion.

Commissioner Couch then announced the Board adopted a tentative detailed work plan budget in a total amount of \$4,610,872.16 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2020-2021; the total taxes to be levied at the rate of 0.3500 is . Commissioner Couch asked if anyone from the public had any comments or questions regarding the budget. Hearing none, he moved on to entertaining motions for the discussion items.

Action Items. A motion was called to approve the proposed millage rate for Fiscal Year 2020-2021 to be set at 0.3500. Commissioner Dean made a motion to approve the tentative millage of 0.3500 as presented; Commissioner Caldwell seconded, and the motion passed unanimously.

A motion was called to approve the tentative budget for Fiscal Year 2020-2021 in the total amount of \$4,610,872.16. Commissioner Dean made a motion to approve the tentative budget of \$4,610,872.16 as presented; Commissioner Caldwell seconded, and the motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:05pm.



Larry Couch, Chairman



Joyce Dean, Secretary



Brandon Caldwell, Treasurer

RESOLUTION 20-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; LEVYING A .3500 MILLAGE RATE FOR THE FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board is authorized to levy a millage rate upon real property pursuant to Section 388.221, Florida Statutes; and

WHEREAS, in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a .3500 millage rate, which is 28.03% than the rolled back rate of .4863; and

WHEREAS, at the conclusion of a public hearing conducted on September 9, 2020, the Board determined that .3500 millage rate is appropriate and sufficient to fund the District's proposed expenditures for the Fiscal Year 2020-2021.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2020, and ending September 30, 2021, there shall be levied upon all real estate within the boundary limits of Beach Mosquito Control District of Bay County, Florida, a tax of .3500 Mills on the dollar, which is 28.03% less than the rolled-back rate.

Section 2. That a certified copy of this Resolution shall be made and forwarded to the Bay County Property Appraiser, the Bay County Tax Collector and the Florida Department of Revenue.


Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida this 14th day of September, 2020.



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary

I, Larry Couch Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 14, 2020.



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary

RESOLUTION 20-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; ADOPTING A BUDGET FOR FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 388.201, Florida Statutes, the District prepared a tentative detailed work plan budget in a total amount of \$4,061,872.16 covering its proposed operations and requirements for the arthropod control measures during fiscal year 2020-2021, which was approved by the Board on July 13, 2020, and

WHEREAS, in accordance with Section 200.065, Florida Statutes, the Board adopted the tentative budget in the amount of \$4,061,872.16 at the conclusion of a public hearing conducted on September 9, 2020, and

WHEREAS, the Board finds that a budget of \$4,061,872.16 is appropriate to fund the District's proposed programs and commitments for Fiscal Year 2020-2021, and that the total funds available from taxation and other sources equal the total of appropriations for the expenditures and reserves.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the Annual Budget in the amount of \$4,061,872.16, as more specifically set forth in the attached and incorporated as Exhibit A hereto, is hereby approved and adopted.

Section 2. That a certified copy of this Budget shall be submitted to the Department of Agriculture and Consumer Services.

Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida, this 14th day of September, 2020.



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary

I, Larry Couch, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 14, 2020.

A handwritten signature in black ink, appearing to read "Larry Couch", written over a horizontal line.

Larry Couch, Chairman
(seal)

Attest:

A handwritten signature in blue ink, appearing to read "Joyce Dean", written over a horizontal line.

Joyce Dean, Secretary

**Beach Mosquito Control District
Regular Board Meeting
September 14, 2020**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:01 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Caldwell, Legal Counsel Amy Myers, Director James Clauson, Scott Clemons from The Clemons Company, and Office Manager Lauren Dee, all present. No members of the public were present.

Final budget hearing was discussed first. The millage rate of .3500 was presented by the Chairman and discussed with no feedback. The Chairman made a motion to approve the millage rate. Second by Commissioner Dean. Motion passed unanimously. Commissioner Couch then presented the 2020-2021 budget. The chairman made a motion to approve the budget and Commissioner Caldwell seconded the motion. Motion passed unanimously.

Approval of Minutes. Commissioner Dean presented the minutes of the August 10, 2020 meeting and the minutes for the first budget hearing held on September 9, 2020 and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Caldwell seconded. The motion passed unanimously.

Financial report. Commissioner Caldwell presented the financial report, noting the total tax revenue received since last meeting. Reviewed the P&L and noted the cost of the new building.

Old Business.

- A. Audit – Amy Pfau presented the audit report for fiscal year ended 9.30.2019 on behalf of Tipton, Marler, Garner, & Chastain via the phone. She indicated they had issued a clean opinion. She drew attention to the total assets and liabilities, and total revenues and expenditures. She concluded by emphasizing the two significant deficiencies reported regarding the small size of the District's accounting staff and a reporting error related to FRS and noted the Director's response. There being no questions, the Commissioners thanked Ms. Pfau for her summary.

- B. FMCA Government Sustaining Dues for 2020 – Director Clauson would like to have approval to pay the FMCA Government Sustaining Dues. The total invoice was under the \$5,000 threshold; therefore, no motion to approve was needed to approve the payment. The Board agreed.

Attorney Report.

Attorney Myers advised that Florida Statute requires that a new audit contract requires a competitive procurement process. She advised it was a 2-step process but once it is procured, then extension contracts can be added to the main contract without the procurement process.

Director report.

- A. Calendar Review – Clauson began reviewing the calendar of events scheduled for September, October, and November 2020. Today Danny had his surgery and Michelle had her baby. All are doing well. Director Clauson will be out from September 16-22, 2020. Cindy has a Trunk or Treat event scheduled October 27, 2020. FMCA possibly holding a virtual meeting in November, but that has not been determined yet. The commissioners had no comments or concerns with any of the dates and activities planned.
- B. Operations and COVID Updates – It has been very dry. We have had a few service requests. Showing pockets of mosquitos and doing pockets of spraying. During testing, a coop of chickens located at Ed's Sheds tested positive for West Nile. Due to this, the District increased the ULV spraying and larviciding in that area immediately. Since this, we have tested the flock of chickens again and did not have any positive for West Nile. No new COVID updates. We are still using precautionary measures at the office and encouraging anyone that feels ill to stay home and get tested if they feel necessary.

New business.

- A. Insurance – (This presentation was right after the Financial Report, so Scott could leave). Health insurance premiums are going down. Scott Clemons brought in packets for the staff and we will meet with The Clemons Company next week for updates. Scott Clemons presented options to the Board for a higher paying dental plan, a long-term

disability plan, and a hospital indemnity plan. These plans could be offered to the employees using the decrease from the health insurance premiums. Life insurance premiums, dental premiums, and Teladoc all remained the same. The Director recommended we add some other insurance benefits to the employees using the savings from the health insurance premiums. Commissioner Couch made a motion to approve the insurance program with The Clemons Company and with the savings from the decrease in health insurance premiums, add a long-term disability plan and up the coverage of the dental plan from a max payout of \$1,500 per person on the plan to \$2,000 per person on the plan. Commissioner Dean seconded. Motion approved unanimously.


- B. Policy for Public Records Request – Director Clauson feels we should adopt a policy for public records request. This policy should outline the cost that will be charged to the requesting party. Amy Myers suggested the District designate a records custodian – which will be a person that all request should flow through. This custodian should be the email address listed online for someone to contact when they have a new request. Director Clauson will be drafting a policy and bring it back to the Board in October.
- C. Adulticide Purchase – 275 gallons of Kontrol was purchased. The purchase was in the budget, but approval was still needed since it was over the \$5,000 limit. Commissioner Couch made a motion to approve. Motion was seconded. Motion was approved unanimously.
- D. Aluminum Chicken Coops – Wooden chicken coops are becoming problematic (homeowners are complaining about the smell in one location). Mike Riles and Director Clauson collaborated with someone down in the Indian River Mosquito Control District and they shared pictures of their coops that were made of aluminum. Director Clauson received quotes from two different vendors. One quote came in at around \$7,000 per coop and one quote was around \$5,000. Director Clauson presented the quote from Miracle Strip Welding and Marine Services for 3 coops costing \$5,187 each. Commissioner Couch made a motion to approve. Motion was seconded. Motion was approved unanimously.
- E. Dates for Board Meeting for FY 2020-2021 – the dates were decided on for FY 2020-2021 board meetings. It was decided on holding the meetings on the second Monday of each month as previously done.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:10pm.



Larry Couch, Chairman



Brandon Caldwell, Treasurer



Joyce Dean, Secretary