

Beach Mosquito Control District
First Budget Hearing Board Meeting
September 5, 2024

Call to Order and Roll Call. The first budget hearing for Fiscal Year 2024-2025 of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:06 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Legal Counsel Amy Myers, Director James Ciauson, and Office Manager Michelle Buell were all present. Commissioner Dean was absent.

Discussion Items. Commissioner Couch began the meeting by announcing the items for discussion, the first being the proposed millage rate for Fiscal Year 2024-2025 of 0.1400, which is 16.12% lower than the rollback rate of 0.1669. Commissioner Couch then asked if anyone in the public had any comments or questions regarding the proposed millage rate. Hearing none, he moved on to the second item for discussion.

Commissioner Couch then announced the Board adopted a tentative detailed work plan budget on July 8, 2024, in a total amount of \$9,008,335 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2024-2025. Commissioner Couch also announced the Board adopted a corrected tentative detailed work plan budget on August 12, 2024, in a total amount of \$8,660,970 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2024-2025; the total taxes to be levied at the rate of 0.1400 is \$2,294,305. The total taxes to be levied at the roll back rate of 0.1669 equals \$2,735,139. Discussion ensued for justifications of budget due to growth of the district in the coming year. Commissioner Couch asked if anyone from the public had any comments or questions regarding the budget. Hearing none, he moved on to entertaining motions for the discussion items.

Action Items. A motion was called to approve the proposed millage rate for Fiscal Year 2024-2025 to be set at 0.1400. Commissioner Couch made a motion to approve the tentative millage of 0.1400 as presented; Commissioner Smith seconded, and the motion passed unanimously.


A motion was called to approve the tentative budget for Fiscal Year 2024-2025 in the total amount of \$8,660,970. Commissioner Couch made a motion to approve the tentative budget of \$8,660,970 as presented; Commissioner Smith seconded, and the motion passed unanimously.

Any other announcements:

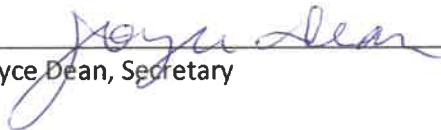
There being no other business or announcements, the meeting was adjourned at 5:09 pm.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary

Beach Mosquito Control District
Regular Board Meeting
September 9, 2024

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Michelle Buell were all present. Commissioner Dean was absent. No members of the public were present.

Approval of Minutes. Commissioner Couch presented the minutes of the August 12, 2024 meeting and moved that they be accepted as presented. Commissioner Smith made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit.

Old Business.

- A. Final Budget Hearing- Commissioner Couch stated in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a 0.1400 millage rate, which is 16.12% lower than the rolled back rate of 0.1669. Commissioner Couch then presented the FY 2024-2025 budget amount of \$8,660,970.00 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2024-2025.
- B. Resolutions- Commissioner Couch presented Resolution 24-01 and made a motion to approve the Resolution for the millage rate of 0.1400 effective for FY 2024-2025. Commissioner Smith seconded. The motion passed unanimously. Commissioner Couch presented Resolution 24-02 and made a motion to adopt the Resolution for the budget of \$ 8,660,970 for FY 2024-2025. Commissioner Smith seconded. The motion passed unanimously.
- C. Chicken Facility Update- Director Clauson discussed the updates of the chicken house and stated that it was 2 weeks away from completion. The

electrical inspection will be completed within in the week and Director Clauson hopes to receive the Certificate of Occupancy soon. Director Clauson stated that we would be going to Marianna to purchase 15 more chickens to help get through the rest of the season.

- D. Performance Measures-Commissioner Smith presented a draft of performance measures and objectives that he put together with the help of artificial intelligence. The draft presented by Commissioner Smith had performance standards which had corresponding goals and objectives. Director Clauson presented his draft as well. Some discussion ensued on which draft would better meet the needs of the District. The commissioners decided to use the draft presented by Commissioner Smith and agreed that it needed to be dated and treated as a living document so that it can be updated as needed. Director Clauson will also update the performance standards at a later date to include specific metrics. The adopted performance standards will be posted to the District's website to meet the October 1st deadline that was set by the legislature.
- E. FMIT Insurance Premium- Director Clauson presented an updated FMIT premium of \$127,274. This premium reflects the change made to have a 10% named storm deductible versus a 5% one that the District had in the past. This will save the District roughly \$10,000 off their premium. The commissioners agreed to go with the 10% named storm deductible for the 2024-2025 fund year.
- F. Step Increase- Director Clauson presented the step plan reflecting the new steps each employee will be at once the new step increase goes into effect. Director Clauson suggested that in order to make it easier for payroll purposes so that it would include a full pay period, that it should go into effect September 28th. The only working day this will affect is Monday, the 30th. The commissioners agreed to set the new step increases effective date for September 28th.
- G. Lab Vacancies- Director Clauson announced that Scott would be leaving at the end of the month. Willam Lexcen who previously accepted the entomologist assistant position informed Director Clauson that he would no longer be able to take the position. Director Clauson stated that he currently has the lab technician and assistant lab entomologist job

advertised at FMCA, AMCA, and SOVE. Director Clauson also stated that he had the application for Teahna Stephens for the entomologist position.

Attorney Report.

No Report.

Director report.

- A. Calendar Review – September 2nd was Labor Day. September 3rd-5th Cindy will be at Walsingham Elementary. Advertising for the Final Budget Hearing September 6th. September 9th is the board meeting. September 9th & 10th Cindy will be at Hutchinson Beach Elementary. Scott Clemmons will be holding the employee meeting at the District September 11th. September 15th-20th James will be attending SOVE. September 16th-19th Cindy will be at West Bay Elementary. September 21st is the Lake Powell cleanup. September 23rd, 25th, and 30th Cindy will be at Hutchinson Elementary. October 2nd Cindy will be at Hutchinson Beach. October 9th & 10th Cindy will be at Patronis Elementary. October 12th is the Pirates Parade. Board meeting is October 14th. October 15th-16th Cindy will be at Hutchinson Beach Elementary. October 24th James is attending FASD Quarterly meeting. October 25th & 26th is Ghostly Gulf World Event. James will be out October 28th & 29th. November 3rd-7th is FMCA. November 11th is Veteran's Day. November 16th is Cops-n-Kids. Board meeting is November 18th. Thanksgiving holidays are November 28th and 29th.
- B. Operations Update – Mosquitoes are low with updraft traps having the most abundance but are slowly decreasing due to little rain and dry conditions. Service requests have been low. Director Clauson also provided the board with a breakdown on how the District's Facebook has been doing for targeting the Public.

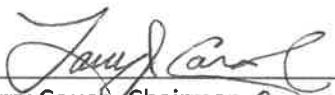
New business.

- A. Dates for Board Meeting for FY 2024-2025– dates were discussed for the FY 2024-2025 board meetings. March's board meeting was moved to the fourth Monday, the 24th, due to conflict with AMCA and VAI. November's meeting was moved to the third Monday, the 18th, due to Veteran's Day.

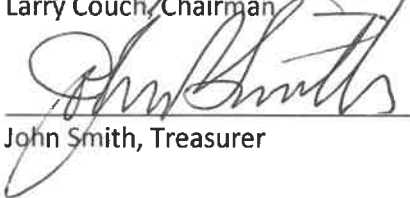
The other proposed meetings are to be held on the second Monday of each month as previously done. Any conflicts of dates can be advertised as needed.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:45 pm.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary

RESOLUTION 24-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; LEVYING A 0.1400 MILLAGE RATE FOR THE FISCAL YEAR 2024-2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board is authorized to levy a millage rate upon real property pursuant to Section 388.221, Florida Statutes; and

WHEREAS, in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a 0.1400 millage rate, which is 16.12% lower than the rolled back rate of 0.1669; and

WHEREAS, at the conclusion of a public hearing conducted on September 5, 2024, the Board determined that a 0.1400 millage rate is appropriate and sufficient to fund the District's proposed expenditures for the Fiscal Year 2024-2025.

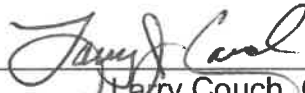
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2024, and ending September 30, 2025, there shall be levied upon all real estate within the boundary limits of Beach Mosquito Control District of Bay County, Florida, a tax of 0.1400 Mills on the dollar, which is 16.12% less than the rolled-back rate.

Section 2. That a certified copy of this Resolution shall be made and forwarded to the Bay County Property Appraiser, the Bay County Tax Collector and the Florida Department of Revenue.


Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida this 9th day of September, 2024.



Larry Couch, Chairman
(seal)

Attest:



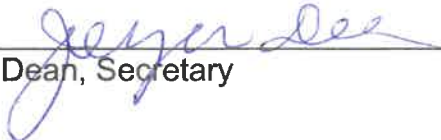
Joyce Dean, Secretary

I, Larry Couch, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 9, 2024.



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary

RESOLUTION 24-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; ADOPTING A BUDGET OF \$8,660,970 FOR FISCAL YEAR 2024-2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 388.201, Florida Statutes, the District prepared a tentative detailed work plan budget in a total amount of \$9,008,335 covering its proposed operations and requirements for the arthropod control measures during fiscal year 2024-2025, which was approved by the Board on June 8, 2024; and

WHEREAS, in accordance with Section 388.201, Florida Statutes, the District prepared a corrected tentative detailed work plan budget in a total amount of \$8,660,970 covering its proposed operations and requirements for the arthropod control measures during fiscal year 2024-2025, which was approved by the Board on August 12, 2024; and

WHEREAS, in accordance with Section 200.065, Florida Statutes, the Board adopted the tentative millage of .1400, specifically finding that the revenues to be generated from that millage in the amount of \$2,294,305 together with the cash carry forward amount would be sufficient to fund its proposed operations and requirements for the coming year, and adopted a tentative budget in the amount of \$8,660,970 at the conclusion of a public hearing conducted on September 5, 2024; and

WHEREAS, the Board finds that a budget of \$8,660,970 is appropriate to fund the District's proposed programs and commitments for Fiscal Year 2024-2025, and that the total funds available from taxation and other sources equal the total of appropriations for the expenditures and reserves.


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2024, and ending September 30, 2025, the Annual Budget in the amount of \$8,660,970 as more specifically set forth in the attached and incorporated as Exhibit A hereto, is hereby approved and adopted.

Section 2. That a certified copy of this Budget shall be submitted to the Department of Agriculture and Consumer Services.

Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida, this 9th day of September, 2024.



Larry Couch, Chairman


(seal)

Attest:



Joyce Dean, Secretary

I, Larry Couch, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 9, 2024.



Larry Couch, Chairman
(seal)

Attest:



Joyce Dean, Secretary