

**Beach Mosquito Control District  
First Budget Hearing Board Meeting  
September 6, 2023**

Call to Order and Roll Call. The first budget hearing for Fiscal Year 2023-2024 of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:01 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Dean, Director James Clauson, and Office Manager Michelle Buell were all present. Legal Counsel Amy Myers was absent. No members of the public were present.

Discussion Items. Commissioner Smith began the meeting by announcing the items for discussion, the first being the proposed millage rate for Fiscal Year 2023-2024 of 0.1800, which is 7.07% lower than the rollback rate of 0.1937. Commissioner Smith then asked if anyone in the public had any comments or questions regarding the proposed millage rate. Hearing none, he moved on to the second item for discussion.

Commissioner Smith then announced the Board adopted a tentative detailed work plan budget on June 12, 2023, in a total amount of \$8,357,920 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2023-2024; the total taxes to be levied at the rate of 0.1800 is \$2,656,699.61. The total taxes to be levied at the roll back rate of 0.1937 equals \$2,858,872. Discussion ensued for justifications of budget due to growth of the district in the coming year. Commissioner Smith asked if anyone from the public had any comments or questions regarding the budget. Hearing none, he moved on to entertaining motions for the discussion items.

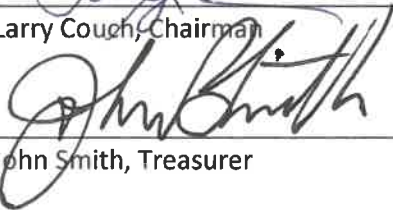
Action Items. A motion was called to approve the proposed millage rate for Fiscal Year 2023-2024 to be set at 0.1800. Commissioner Dean made a motion to approve the tentative millage of 0.1800 as presented; Commissioner Couch seconded, and the motion passed unanimously.

A motion was called to approve the tentative budget for Fiscal Year 2023-2024 in the total amount of \$8,357,920. Commissioner Dean made a motion to approve the tentative budget of \$8,357,920 as presented; Commissioner Couch seconded, and the motion passed unanimously.

**Any other announcements:**

There being no other business or announcements, the meeting was adjourned at 5:05 pm.

  
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Larry Couch, Chairman

  
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John Smith, Treasurer

  
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Joyce Dean, Secretary

Beach Mosquito Control District  
Regular Board Meeting  
September 11, 2023

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:01 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Lean, Legal Counsel Amy Myers, Director James Clauson, Office Manager Michelle Buell, and Cale Madden with Mott Macdonald were all present. No members of the public were present.

The final budget hearing was discussed first. The millage rate of .1800 was presented by the Chairman and discussed with no feedback. Commissioner Couch made a motion to approve the millage rate of .1800 with Resolution 23-04. Commissioner Dean seconded the motion. Motion passed unanimously. Commissioner Smith then presented the FY 2023-2024 budget which was \$8,357,920.00. Commissioner Couch made a motion to approve the budget as presented with Resolution 23-05. Commissioner Dean seconded the motion. Motion passed unanimously.

At this time Commissioner Couch also made a motion to approve the Annual Certified Budget that is sent to FDACS. Commissioner Dean seconded the motion. Motion passed unanimously.

Approval of Minutes. Commissioner Dean presented the minutes of the August 14, 2023, meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Couch seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit.

Old Business.

- A. Chicken Facility Update- This was moved up on the Agenda before the COLA Raise to allow Cale Madden to leave when he finished presenting. Cale presented a draft of the contract between the District and Anderson Construction Company. Discussion ensued about the contract and

whether any changes needed to be made. Director Clauson stated that the only thing he would like to add to the contract was the ability to meet once a week with Anderson Construction Company. Cale stated that he believed this could be added to the contract with no issues. Commissioner Couch made a motion to approve the contract with the addition of the consultation being no less than weekly and paying Anderson Construction Company \$36,300 for the completion of the design of the chicken facility with Resolution 23-06. Commissioner Dean seconded the motion. The motion passed unanimously.

- B. COLA Raise- Commissioner Smith discussed wanting the COLA to coincide with the suggested COLA rate that is set by the Social Security Administration. Due to the Social Security Administration numbers not coming out until mid-October, the Commissioners discussed changing the date the COLA raise goes into effect from October 1<sup>st</sup> to November 1<sup>st</sup>. Commissioner Couch made a motion that for this COLA raise and all future COLA raises, the District follow what is set by the Social Security Administration and that the effective date of this raise be November 1<sup>st</sup>. Commissioner Dean seconded the motion. The motion passed unanimously. Director Clauson also discussed a pay increase for Eddie Summers due to Eddie having increased responsibilities and doing a really good job. He asked the commissioners to allow a \$1.00 a hour raise to go into effect October 1<sup>st</sup> for Eddie. Commissioner Couch made a motion to approve the pay raise of a \$1.00 a hour beginning October 1<sup>st</sup>. Commissioner Dean seconded the motion. The motion passed unanimously.

Attorney Report. Amy prepared a resolution to stagger the terms of the Commissioners so that all three commissioners would not be up for election all at the same time come the election next year. Discussion ensued about the resolution however, the Commissioners all agreed that they did not want to do staggered terms.

Director report.

- A. Calendar Review – Advertised for the Final Budget Hearing September 8<sup>th</sup>. September 8<sup>th</sup> Safran representatives visited the District. September 12<sup>th</sup>- September 13<sup>th</sup> James and Andrew are attending the 2023 Bell

Maintainers and Operators meeting. September 12<sup>th</sup>-14<sup>th</sup> and September 19<sup>th</sup>-20<sup>th</sup> Cindy will be at West Bay Elementary. September 26<sup>th</sup>-27<sup>th</sup> Cindy will be at Hutchinson Beach Elementary. October 7<sup>th</sup> is the Pirates Parade. Board meeting is October 9<sup>th</sup>. October 17<sup>th</sup> & 19<sup>th</sup> Cindy will be at Hutchinson Beach Elementary. October 21<sup>st</sup> is the Pumpkin Patch at Camp Helen. October 21<sup>st</sup>- 29<sup>th</sup> James will be in China for a Conference. October 28<sup>th</sup> is the Fishing Rodeo. October 30<sup>th</sup>-31<sup>st</sup> Cindy will be at Hutchinson Beach Elementary School. Board meeting is November 6<sup>th</sup>. November 6<sup>th</sup> & 7<sup>th</sup> Cindy will be at Patronis Elementary. November 11<sup>th</sup> is Veteran's Day. FMCA meeting starts November 13<sup>th</sup> in Cape Coral. November 18<sup>th</sup> is Cops-n-Kids. Thanksgiving holidays are November 23<sup>rd</sup> and 24<sup>th</sup>.

- B. Operations Update – Mosquitoes are low due to little rain and dry conditions. Service requests have been low. The technicians are out larviciding and while they were out doing treatments, they found a homeless camp in Zone 3 that was breeding *aedes aegypti* larvae. Eddie will be coming in early in the morning to conduct a WALs treatment in response to finding these larvae. We are still getting seroconversions for West Nile Virus. Kaylyn picked up 15 more chickens to get through the rest of the season.

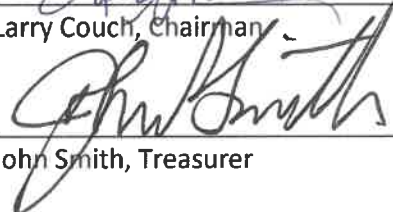
#### New business.

- A. Dates for Board Meeting for FY 2023-2024– dates were discussed for the FY 2023-2024 board meetings. November's board meeting was moved to the first Monday (the 6<sup>th</sup>) due to conflict with FMCA. The other proposed meetings are to be held on the second Monday of each month as previously done. Any conflicts of dates can be advertised as needed. Commissioner Smith made a motion to approve these proposed dates for October 2023-September 2024. Commissioner Couch seconded the motion. Motion passed unanimously.

**Any other announcements:** Director Clauson presented a template for the Strategic Plan that was given to him by Rudy from Anastasia Mosquito Control. Director Clauson discussed coming up with a Strategic Plan that follows this template. Commissioner Smith agreed with this. The Commissioners and Director Clauson also discussed the upcoming Florida Mosquito Control Association meeting and who all was attending.

There being no other business or announcements, the meeting was adjourned at 6:10 pm.

  
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Larry Couch, Chairman

  
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John Smith, Treasurer

  
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Joyce Dean, Secretary

RESOLUTION 23-04

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; LEVYING A 0.1800 MILLAGE RATE FOR THE FISCAL YEAR 2023-2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board is authorized to levy a millage rate upon real property pursuant to Section 388.221, Florida Statutes; and

WHEREAS, in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a 0.1800 millage rate, which is 7.07% lower than the rolled back rate of 0.1937; and

WHEREAS, at the conclusion of a public hearing conducted on September 6, 2023, the Board determined that a 0.1800 millage rate is appropriate and sufficient to fund the District's proposed expenditures for the Fiscal Year 2023-2024.

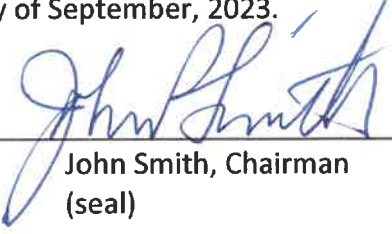
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2023, and ending September 30, 2024, there shall be levied upon all real estate within the boundary limits of Beach Mosquito Control District of Bay County, Florida, a tax of 0.1800 Mills on the dollar, which is 7.07% less than the rolled-back rate.


Section 2. That a certified copy of this Resolution shall be made and forwarded to the Bay County Property Appraiser, the Bay County Tax Collector and the Florida Department of Revenue.

Section 3. This Resolution shall become effective immediately upon its passage.

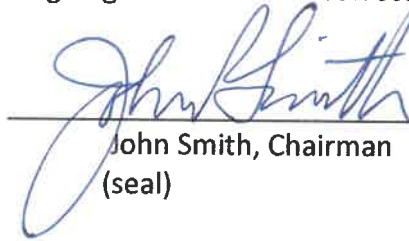
Adopted and dated in Bay County, Florida this 11<sup>th</sup> day of September, 2023.

  
\_\_\_\_\_  
John Smith, Chairman  
(seal)

Attest:

  
\_\_\_\_\_  
Joyce Dean, Secretary

I, John Smith, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 11, 2023.

  
\_\_\_\_\_  
John Smith, Chairman  
(seal)

Attest:

  
\_\_\_\_\_  
Joyce Dean, Secretary



RESOLUTION 23-05

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; ADOPTING A BUDGET OF \$8,357,920.00 FOR FISCAL YEAR 2023-2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 388.201, Florida Statutes, the District prepared a tentative detailed work plan budget in a total amount of \$8,357,920.00 covering its proposed operations and requirements for the arthropod control measures during fiscal year 2023-2024, which was approved by the Board on June 12, 2023; and

WHEREAS, in accordance with Section 200.065, Florida Statutes, the Board adopted the tentative millage of .1800, specifically finding that the revenues to be generated from that millage in the amount of \$2,656,670, together with the cash carry forward amount of \$5,500,000, would be sufficient to fund its proposed operations and requirements for the coming year, and adopted a tentative budget in the amount of \$8,357,920.00 at the conclusion of a public hearing conducted on September 6, 2023; and

WHEREAS, the Board finds that a budget of \$8,357,920.00 is appropriate to fund the District's proposed programs and commitments for Fiscal Year 2023-2024, and that the total funds available from taxation and other sources equal the total of appropriations for the expenditures and reserves.

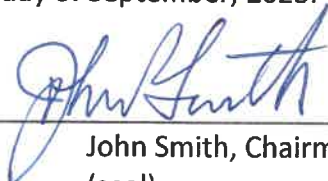
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the Annual Budget in the amount of \$ 8,357,920.00 as more specifically set forth in the attached and incorporated as Exhibit A hereto, is hereby approved and adopted.

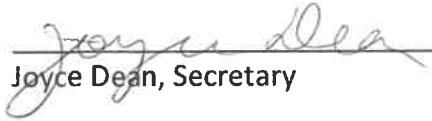
Section 2. That a certified copy of this Budget shall be submitted to the Department of Agriculture and Consumer Services.

Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida, this 11th day of September, 2023.

  
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John Smith, Chairman  
(seal)

Attest:

  
Joyce Dean, Secretary

I, John Smith, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 11, 2023.

  
John Smith, Chairman  
(seal)

Attest:

  
Joyce Dean, Secretary

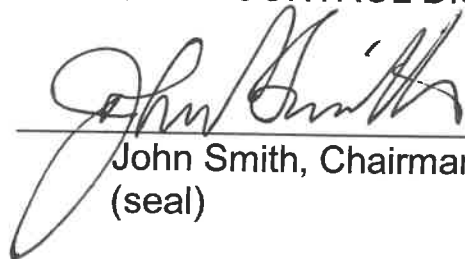
**RESOLUTION 23-06**

**BE IT RESOLVED** that the appropriate Officers of the District are authorized to execute and deliver on behalf of the District that Agreement between the District and Anderson Construction Company, relating to construction of the District's Chicken House Facility, in substantially the form attached and presented to the Commissioners today, with such changes, insertions or omissions as may be approved by the Executive Director and whose execution of such Agreement shall be conclusive evidence of such approval.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 11th day of September, 2023.

BEACH MOSQUITO CONTROL DISTRICT

  
\_\_\_\_\_  
John Smith, Chairman  
(seal)

Attest:

  
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Joyce Dean, Secretary