

Beach Mosquito Control District
First Budget Hearing Board Meeting
September 4, 2025

Call to Order and Roll Call. The first budget hearing for Fiscal Year 2025-2026 of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:01 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Commissioner Caldwell, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Michelle Buell were all present.

Discussion Items. Commissioner Smith began the meeting by announcing the items for discussion, the first being the proposed millage rate for Fiscal Year 2025-2026 of 0.1200, which is 10.51% lower than the rollback rate of 0.1341. Commissioner Smith then asked if anyone in the public had any comments or questions regarding the proposed millage rate. Hearing none, he moved on to the second item for discussion.

Commissioner Smith then announced the Board adopted a tentative detailed work plan budget on July 14, 2025, in a total amount of \$8,739,804.04 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2025-2026; the total taxes to be levied at the rate of 0.1200 is \$2,087,639. The total taxes to be levied at the roll back rate of 0.1341 equals \$2,332,936. Discussion ensued for justifications of budget due to growth of the district in the coming year. Commissioner Smith asked if anyone from the public had any comments or questions regarding the budget. Hearing none, he moved on to entertaining motions for the discussion items.

Action Items. A motion was called to approve the proposed millage rate for Fiscal Year 2025-2026 to be set at 0.1200. Commissioner Couch made a motion to approve the tentative millage of 0.1200 as presented; Commissioner Caldwell seconded, and the motion passed unanimously.

A motion was called to approve the tentative budget for Fiscal Year 2025-2026 in the total amount of \$8,739,804.04. Commissioner Couch made a motion to approve the tentative budget of \$8,739,804.04 as presented; Commissioner Caldwell seconded, and the motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:05 pm.



John Smith, Chairman



Brandon Caldwell, Secretary



Larry Couch, Treasurer

Beach Mosquito Control District
Regular Board Meeting
September 8, 2025

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner John Smith. Commissioner Smith, Commissioner Couch, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Michelle Buell were all present. Commissioner Caldwell was absent. No members of the public were present.

Approval of Minutes. Commissioner Couch presented the minutes of the August 11, 2025 meeting and moved that they be accepted as presented. Commissioner Couch made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Couch presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Couch stated the financial report should be filed for audit. Any Journal Entries from August were presented at this time. Journal Entry #32 was made to accrue the monthly interest from the District's bank CD. Commissioner Couch made a motion to approve the journal entry made for the month of August. Commissioner Smith seconded. The motion passed unanimously.

Old Business.

- A. Final Budget Hearing- Commissioner Smith stated in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a 0.1200 millage rate, which is 10.51% lower than the rolled back rate of 0.1341. Commissioner Smith then presented the FY 2025-2026 budget amount of \$8,739,804.04 which amount is necessary and appropriate to fund the District's proposed programs and commitments for Fiscal Year 2025-2026.
- B. Resolutions- Commissioner Smith presented Resolution 25-01 and made a motion to approve the Resolution for the millage rate of 0.1200 effective for FY 2025-2026. Commissioner Couch seconded. The motion passed

unanimously. Commissioner Smith presented Resolution 25-02 and made a motion to adopt the Resolution for the budget of \$ 8,739,804.04 for FY 2025-2026. Commissioner Couch seconded. The motion passed unanimously.

- C. Annual Certified Budget- At this time the Annual Certified Budget was presented. It reflects the new millage rate of 0.1200 as well as the predicted amount of the Social Security COLA increase of 2.7% to occur October 1st, this amount could change once the final numbers come out mid-October. Commissioner Couch made a motion to approve the Annual Certified Budget of \$8,739,804.04. Commissioner Smith seconded. The motion passed unanimously. The Annual Certified Budget will be sent to FDACS.
- D. District Annual Report- Director Clauson presented a rough draft of the District annual report to show the Commissioners what it will look like, it will be very similar to the last completed report in 2016. Director Clauson also stated that the letter from the Chairman will also need to be updated. The commissioners are going to look over the rough draft and it will be discussed at the next board meeting.

Attorney Report.

Legal Counsel Amy Myers at this time asked if the District would consider giving her a pay increase to almost match what she is currently being paid by the County. She requested an increase from \$250 an hour to \$300 an hour. Commissioner Couch made a motion to approve the pay increase to \$300 an hour for Legal Counsel Amy Myers. Commissioner Smith seconded. The motion passed unanimously.

Director report.

- A. Calendar Review – September 1st was Labor Day. On September 3rd Cindy was at Walsingham Elementary. September 4th Cindy was at Hutchinson Beach Elementary, and the First Budget Hearing was held. Advertised for the Final Budget Hearing September 5th. September 8th is the board meeting. September 8th–11th Cindy will be at Hutchinson Beach Elementary. Scott Clemmons is holding the employee meeting at the District on September 9th. September 10th-17th James will be out. September 16th Cindy will be at Walsingham Elementary. September

17th-18th Cindy will be at West Bay. September 20th is the Lake Powell cleanup. September 23rd James will be out. September 24th-25th Cindy will be at West Bay. September 29th-30th Cindy will be at Hutchinson Beach Elementary. September 29th-October 2nd James will be at the Safran meeting in VA. October 1st & 2nd Cindy will be at Hutchinson Beach. October 6th is the board meeting. October 6th-9th Cindy will be at Hutchinson Beach Elementary. October 13th-17th James will be at the SOVE International meeting. October 20th-23rd James will be out. October 21st Cindy will be at Hutchinson Beach Elementary. October 25th Cindy will be doing an event at the PCB Library. October 28th & 29th Cindy will be at Hutchinson Beach Elementary. On October 30th there will be Homeschool group coming to the District. On November 5th Cindy will be at Walsingham Elementary. November 10th is the board meeting. November 11th is Veteran's Day. November 13th Cindy will be at Hutchinson Beach Elementary. November 14th Cindy will be at University Academy. November 15th is Cops-n-Kids. November 17th-20th will be FMCA. Thanksgiving holidays are November 27th and 28th. It was discussed during the calendar review that Director Clauson leaves an acting director in charge when he is out for an extended period of time. Director Clauson stated Eddie could handle any field issues and Michelle could handle any office issues while he was out of town and not accessible.

- B. Operations Update - Mosquitoes are low due to little rain and dry conditions. Service requests have been low, but Eddie has been completing WALS missions. Director Clauson stated that the Department of Health issued an advisory for Bay county for the 3 chickens that seroconverted. Director Clauson also showed the Aerial report for larvicide missions that were completed and stated that soon he would like to exercise the BELL 505 spray system with some oil. Teahna was out the last week of August and was unable to complete the Surveillance reports. Director Clauson stated that he was going to meet with Eddie and Teahna and see if they could learn how to pull the other person's reports in an event that they cannot complete it themselves for the board meetings. Director Clauson stated that he would like to find someone to be a fill in for payroll or accounts payable in the event that Michelle is out. He contacted Daphne from Tipton, Marler, Garner & Chastain to see


if someone from their firm would be able to fill in for the District. Director Clauson is wanting to hear back from them.

New business.

- A. Dates for Board Meeting for FY 2025-2026– dates were discussed for the FY 2025-2026 board meetings. March’s board meeting was moved to Monday the 16th, due to scheduling conflicts. The other proposed meetings are to be held on the second Monday of each month as previously done. Any conflicts of dates can be advertised as needed. Commissioner Couch made a motion to approve the Board meeting dates for FY 2025-2026. Commissioner Smith seconded. The motion passed unanimously.
- B. Discussion of Pay Increase for Extraordinary Work Initiative- Commissioner Smith asked for this item to be added to the agenda because he wanted to recognize an employee, Cindy, who is doing an excellent job. Commissioner Smith stated that he sees the ads that Cindy publishes in PCB Life, all the events she participates in, and all the educational labs she does at the schools in Panama City Beach, and he believes she does an excellent job in promoting the District. Discussion ensued about giving Cindy a step increase which would be close to a \$1.00 an hour raise. Commissioner Smith made a motion to approve a step increase raise for Cindy for her work performance. Commissioner Couch seconded. The motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:35 pm.



John Smith, Chairman



Brandon Caldwell, Secretary



Larry Couch, Treasurer

RESOLUTION 25-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; LEVYING A 0.1200 MILLAGE RATE FOR THE FISCAL YEAR 2025-2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board is authorized to levy a millage rate upon real property pursuant to Section 388.221, Florida Statutes; and

WHEREAS, in accordance with Chapters 200 and 388, Florida Statutes, the District prepared a tentative budget and proposed a 0.1200 millage rate, which is 10.51% less than the rolled back rate of 0.1341; and

WHEREAS, at the conclusion of a public hearing conducted on September 4, 2025, the Board determined that a 0.1200 millage rate is appropriate and sufficient to fund the District's proposed expenditures for the Fiscal Year 2025-2026.

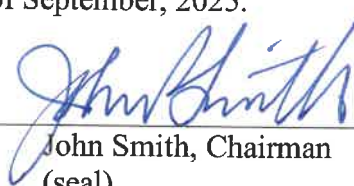
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2025, and ending September 30, 2026, there shall be levied upon all real estate within the boundary limits of Beach Mosquito Control District of Bay County, Florida, a tax of 0.1200 Mills on the dollar, which is 10.51% less than the rolled-back rate.

Section 2. That a certified copy of this Resolution shall be made and forwarded to the Bay County Property Appraiser, the Bay County Tax Collector and the Florida Department of Revenue.

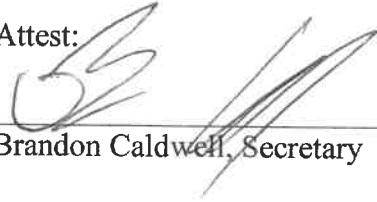
Section 3. This Resolution shall become effective immediately upon its passage.

Adopted and dated in Bay County, Florida this 8th day of September, 2025.



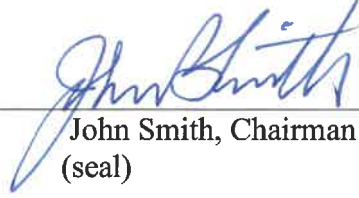
John Smith, Chairman
(seal)

Attest:



Brandon Caldwell, Secretary

I, John Smith, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 8, 2025.



John Smith, Chairman
(seal)

Attest:


Brandon Caldwell, Secretary

RESOLUTION 25-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT; ADOPTING A BUDGET OF \$8,739,804.04 FOR FISCAL YEAR 2025-2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 388.201, Florida Statutes, the District prepared a tentative detailed work plan budget in a total amount of \$8,739,804.04 covering its proposed operations and requirements for the arthropod control measures during fiscal year 2025-2026, which was approved by the Board on July 14, 2025; and

WHEREAS, in accordance with Section 200.065, Florida Statutes, the Board adopted the tentative millage of 0.1200, specifically finding that the revenues to be generated from that millage in the amount of \$2,087,639 together with the cash carry forward amount would be sufficient to fund its proposed operations and requirements for the coming year, and adopted a tentative budget in the amount of \$8,739,804.04 at the conclusion of a public hearing conducted on September 4, 2025; and

WHEREAS, the Board finds that a budget of \$8,739,804.04 is appropriate to fund the District's proposed programs and commitments for Fiscal Year 2025-2026, and that the total funds available from taxation and other sources equal the total of appropriations for the expenditures and reserves.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BEACH MOSQUITO CONTROL DISTRICT, BAY COUNTY, FLORIDA:

Section 1. That for the purpose of securing an equal and uniform rate of taxation, and to pay appropriations for all purposes due and necessary for the fiscal year beginning October 1, 2025, and ending September 30, 2026, the Annual Budget in the amount of \$8,739,804.04 as more specifically set forth in the attached and incorporated as Exhibit A hereto, is hereby approved and adopted.

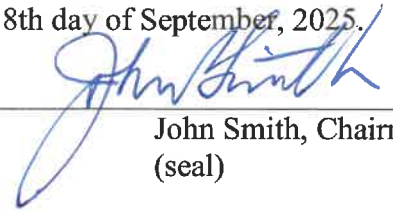
Section 2. That a certified copy of this Budget shall be submitted to the Department of Agriculture and Consumer Services.

Section 3. This Resolution shall become effective immediately upon its passage.

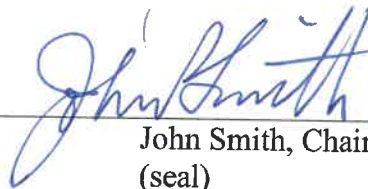
Adopted and dated in Bay County, Florida, this 8th day of September, 2025.

Attest:


Brandon Caldwell, Secretary


John Smith, Chairman
(seal)

I, John Smith, Chairman of the Board of Commissioners of the Beach Mosquito Control District of Bay County, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution as adopted on September 8, 2025.



John Smith, Chairman
(seal)

Attest:



Brandon Caldwell, Secretary