

Beach Mosquito Control District
Regular Board Meeting
May 18, 2026

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 PM by Commissioner Larry Couch. Commissioner Couch, Commissioner Smith, Director Teahna Stephens, Legal Counsel Amy Myers, Office Manager Michelle Buell, Jennifer Davidson, and Christian Stanford from Tipton, Marler, Garner, & Chastain were all present. Commissioner Caldwell was absent.

Approval of Minutes. Commissioner Couch presented the minutes of the April 13, 2026, meeting and moved that they be accepted as presented. Commissioner Couch made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total revenue received since the last meeting. Reviewed the P&L. Commissioner Smith stated the financial report should be filed for audit. Any Journal Entries from April were presented at this time. Journal Entry #49 was made to record the correct principal balance on the Bank CD renewal. Journal Entry #50 was made to accrue the monthly interest from the District's bank CD. Commissioner Couch made a motion to approve the journal entries made for April. Commissioner Smith seconded. The motion passed unanimously.

Old Business.

- A. FY 24-25 Audit Presentation: Christian Stanford & Jennifer Davidson- Jennifer Davidson and Christian Stanford presented the audit report for the fiscal year ending 9.30.2025 on behalf of Tipton, Marler, Garner & Chastain. Jennifer indicated they issued a clean, unmodified opinion of the financial statements. She drew attention to the total assets and liabilities, and total revenue and expenditures. She concluded by emphasizing one significant deficiency reported regarding the small size of the District's accounting staff. There being no questions, the Commissioners thanked Mrs. Davidson and Mr. Stanford for the summary.

B. Boundary Agreement Update- Legal Counsel Amy Myers stated that she did finally receive an agreement from Bay County Mosquito Control's lawyer that would be an interim move to establish jurisdiction of the District to cover the West Bay area on paper. It is an interlocal agreement that gives the District permission to treat the area without officially changing the boundaries of the District and without receiving ad valorem taxes for that area. After some discussion, it was decided that Legal Counsel will speak with Bay County's lawyer to determine whether the District can receive some form of payment for the treatments provided in the West Bay area. The boundary agreement will be discussed again at the next board meeting. At the time, Legal Counsel Myers also suggested that when our contract is up with Tipton, Marler, Garner, & Chastain, the District conducts a competitive procurement for Auditors to ensure that they are still offering the District the best price for performing the annual financial audit.

Attorney Report.

Legal Counsel Amy Myers stated that she is following legislative updates, and at the moment there are not any updates affecting Special Districts that directly need any changes, but she will keep watching them.

Director report.

A. Calendar Review –May 1st was James' last day. May 5th-6th Sara attended the IPM workshop at South Walton Mosquito Control. On May 6th Cindy had a meeting with the Optimist club. May 11th-14th was AMCA Washington Days. May 13th was the staff meeting and James' retirement party. May 17th was Kyle's 14th work anniversary. May 18th is the board meeting. May 23rd is Michelle's 7th work anniversary. May 25th is Memorial day. May 28th is Mike's 2nd work anniversary. June 8th is the board meeting. June 10th, Cindy will be at the PCB Library. The Concert series at Aaron Bessant Park will begin June 11th and will be every Thursday through the first week in August. June 12th Teahna's maternity leave begins. June 22nd is Cindy's 21st work anniversary. July 2nd and 3rd will be the 4th of July holiday for the Staff. July 13th is the board meeting. July 15th, the Detailed Work Plan Budget and the Integrated Mosquito

Management plan are due to FDACS. July 21st-22nd and 28th is the Frank Brown Summer Camp.

- B. Operations Update - Mosquitoes are low due to little rain and dry conditions. Service requests have been low and there are no seroconversions. The STI trial program is still in progress and has a few more weeks left of releasing the sterile male mosquitoes.

New business.

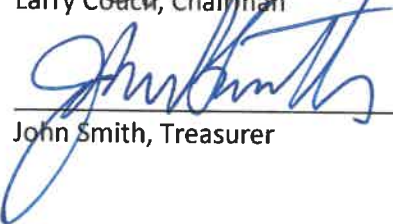
- A. New Hires Updates - Director Stephens announced that a new entomologist assistant, Katherine Strom, was hired. Her starting pay is Grade 3 Step 1. An Intern for the summer, Edgar Rodriguez Perez, was also hired at \$18 per hour. Director Stephens also announced that after advertising for the Entomologist position, it was decided to promote Sara Deaton. She took the position effective May 2nd and was moved to Grade 4 Step 2 on the step plan. At this time, it was also announced that Michael Yawn was reaching his 2nd work anniversary on May 28th and qualifies to be moved from a Technician I to a Technician II. It was discussed which step to move him to when he moved up to Grade 2 on the Step Plan, with some discussion, it was decided to move him to Grade 2 Step 3. Michael's new pay will be effective at the beginning of the new payroll on June 6th. Commissioner Couch made a motion to promote Michael to a Technician II and move him to Grade 2 Step 3 for this promotion. Commissioner Smith seconded. The motion passed unanimously.
- B. Strategic Planning- Commissioner Smith stated that he would like the District to put together a 5-year Strategic Plan. This plan should incorporate all aspects of operations that the District has and cover goals that are expected of the District for the next five years. Commissioner Smith stated that this will be a helpful once in place, for any future Commissioners to see in what direction the District is headed in five years. This plan will be discussed at the next board meeting when the Commissioners bring back some ideas they would like to include in the Strategic Plan.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:00 pm.



Larry Couch, Chairman



John Smith, Treasurer



Brandon Caldwell, Secretary